

Tamar DA Annual General Meeting

Saturday 4 March 2023, South Hill Parish Hall, Golberton, Callington

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Agenda for the 46th Annual General Meeting Agenda, to be held at South Hill Parish Hall, Golberton, Callington on Saturday 4 March 2023 at 14:00

Item	Detail	
1	Chairman's opening remarks	
2	Apologies	
3	Minutes of the 45 th AGM held on 19 March 2022	
4	Chairman's Report for the year 2022	
5	Secretary's Report for the year 2022	
6	Treasurer's report for the year ending 31 December 2022	
7	Auditors Report	
8	Adoption of the accounts	
9	Reports <ul style="list-style-type: none"> a. Appointed Officer to SWR Council b. Youth Leaders c. Sites Officer d. THS Officer e. Chatter Editor f. Webmaster 	
10	Notice of appointments <ul style="list-style-type: none"> a. Treasurer b. Youth Leaders 	
11	Elections <ul style="list-style-type: none"> a. Committee Members b. Auditors c. Chatter Editor d. Webmaster 	
12	Notice of Motion (<i>To be submitted by the Friday 4th February 2023</i>)	
13	Date, time & venue of next meeting	

	Webmaster - Nothing to add to submitted report.
10	<p>Notice of appointments.</p> <p>Treasurer Jon Hall was appointed as Treasurer for 2022. We will be seeking a new treasurer for 2023, the appointment needs to be confirmed by the end of October 2022.</p> <p>Youth Leader Lesley-Anne Lupton and Lee Williams have been appointed as Youth Leaders for 2022.</p>
11	<p>Elections</p> <p>Committee Members Continuing for their second year are. Stacey Burch Nominations for Two years are. Mike Weeks Proposed by Judith Couch Seconded by Steve Smith Julie weeks Proposed by Kim Ashby, Seconded by Julie Smith Lee Williams Proposed by Jon Hall, Seconded by Linda Hall Chris Williams Proposed by Linda Hall Seconded by Julie Weeks Ray Burch Proposed by Stacey Burch Seconded by Shirley Ames Nominations for One Year are Caroline Hunt Proposed by Steve Bickford, seconded by Louise Battersby Nikki Bickford Proposed by Lesley Lupton, seconded by Caroline Hunt Steve Smith Proposed by Mike Weeks, Seconded by Kim Ashby Kim Ashby Proposed by Julie Weeks, Seconded by Judith Couch Shirley Ames Proposed by Colin Ames, Seconded by Hazel Howe</p> <p>Members agreed to the election of the above members.</p> <p>Auditors Karl Field has kindly agreed to stay on as auditor. Julie Martin has agreed to continue as the second auditor. Members confirmed the appointment of auditors.</p> <p>Chatter Editor & Webmaster Mike Weeks has agreed to become Chatter Editor for 2022 Jon Hall has agreed to act as Webmaster for 2022 Members confirmed the appointment of Chatter Editor & DA Webmaster</p>
12	<p>Adoption of the DA Constitution Members agreed to adopt the DA Constitution</p>
13	<p>Notice of Motion. No motions submitted.</p>
14	<p>Date, time & venue of next meeting The 46th AGM will be in March 2023. Date, time, and venue to be confirmed.</p>
	The Meeting closed at 15:11

Notes of Tamar DA Members Meeting held at Pelynt Village Hall on the 19 March 2022

Chair
Mike Weeks (MWe)
Members
Numbers in attendance: Same as AGM

Item	Detail		
1	<p>Apologies Same as AGM.</p>		
2	<p>Chairman's Welcome Thanked Linda Hall as previous Chair and members for supporting the DA and Introduced the 2022 Committee Members / Roles.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Mike Weeks - Chair Jon Hall - Treasurer Lesley Lupton - Youth Leader Steve Smith - Sites Officer Shirley Ames - Charity Officer Stacey Burch - PRO Ray Burch - Countryside Care</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Lee Williams - Vice Chair & Youth Leader Carolyn Hunt - Secretary Chris Williams - SWR Rep Nicky Bickford - THS Secretary Chris Williams - Social Secretary Kim Ashby- CCJ Leader Julie Weeks - Catering</p> </td> </tr> </table> <p style="text-align: center;">Colin Burdett - Equipment Officer (Non-committee position)</p>	<p>Mike Weeks - Chair Jon Hall - Treasurer Lesley Lupton - Youth Leader Steve Smith - Sites Officer Shirley Ames - Charity Officer Stacey Burch - PRO Ray Burch - Countryside Care</p>	<p>Lee Williams - Vice Chair & Youth Leader Carolyn Hunt - Secretary Chris Williams - SWR Rep Nicky Bickford - THS Secretary Chris Williams - Social Secretary Kim Ashby- CCJ Leader Julie Weeks - Catering</p>
<p>Mike Weeks - Chair Jon Hall - Treasurer Lesley Lupton - Youth Leader Steve Smith - Sites Officer Shirley Ames - Charity Officer Stacey Burch - PRO Ray Burch - Countryside Care</p>	<p>Lee Williams - Vice Chair & Youth Leader Carolyn Hunt - Secretary Chris Williams - SWR Rep Nicky Bickford - THS Secretary Chris Williams - Social Secretary Kim Ashby- CCJ Leader Julie Weeks - Catering</p>		
3	<p>Stewards THS/Weekend Meets Mike Weeks informed members that there was a list of weekend and THS meets at the back of the room and stewards were still needed. Meets would be staying as booked meets for the foreseeable future. Mike Weeks suggested it would be nice to get back to having coffee mornings and it was suggested that perhaps going forward members could get together for coffee mornings but bring their own hot drinks which was agreed was a good idea.</p>		
4	<p>Easter Meet Update Mike Weeks informed members that Easter was at Broadleigh and there were still some pitches left. The football club was booked for the Saturday night with basket meals and entertainment. There would also be use of the barn for Friday. There would be plenty of CCJ fun and games.</p>		
5	<p>Birthday Meet Update Mike Weeks informed members that the Birthday Meet this year would be at Parkyn Place and not Wooda as in previous years due to the fact that Wooda had double booked themselves. There would be entertainment in the village hall on the Saturday and Sunday night.</p>		

	<p>Birthday cake donations as usual please.</p>
6	<p>Jubilee Meet (St. Minver) Mike Weeks informed members that there would be Jubilee celebrations at St Minver with a party. He informed members that a Pennon had been done and would cost £5.</p>
7	<p>Dinner Dance 2022 Chris Williams informed members that the Dinner and Dance is on Saturday 26th November in Torquay. Cost of a double room is £140.00 for the Saturday night including the meal. Cost for the Friday night for double room would be £100.00. Single room £70.00 including the meal and £50.00 without the meal. Family rooms are available but it would be better to contact the hotel directly and they were seaview. £25 per person per night deposit is required. The cost is £35.00 for the meal per person if not staying. Booking now open and dogs are allowed.</p>
8	<p>South West Region Summer Meet 2022 Linda Hall informed members that the meet is 8th July – 10th July at Newnham. There would be a working party if anyone was interested.</p>
9	<p>DA Charity 2022 Steve Bickford presented the cheque to Devon and Cornwall Food Action for £2343.00.</p> <p>MIND and Friends & Families of Special Children were proposed. After a tie in the show of hands it was decided that both charities would be chosen and to allow for more funds to be raised this would run for two years.</p>
10	<p>Any Other Business Halloween meet this year is being run by Cornwall DA so anyone wishing to book to get in touch with Neil Raikes. It was asked if we get informed of new Tamar DA members – we are not allowed to be informed of new members due to GDPR unless they tick a small box when filling in their joining form but lots don't tick the box. It was suggested that we advertise on website for new members to contact us if they would like more information. Facebook would be a good place to advertise this also. Chris Williams informed members that she did a PRO stand at the National one year and lots of members are unaware of DA camping. Lots of discussion about stewarding and encouraging new members to steward. It was suggested that perhaps we could invite people to co-steward, to put information into the chatter and website for anyone wanting information about stewarding and organising a meeting at the Birthday Meet for anyone wanting information about stewarding. Hazel Howe said that she found more and more members are unaware of the rules and do not behave and therefore this has put her off stewarding. It was suggested that when members book meets there is a tick box to say that they will abide by the rules of the club. There was some discussion about opening times of meets which could put members off stewarding as they feel they cannot open at 2pm. Phil Hall said that plenty of members would be willing to help out and open a meet for the stewards if they could not get there until later.</p>

	<p>It was mentioned that we have to be careful what time we open a meet if it is a 5 day or THS as you have to close the same time on the last day. Closing times for weekend meets differ due to the site requesting a specific time.</p> <p>John Bennett asked if under the new constitution could we clarify the claiming of expenses by Rep to Regions as the AGM meeting is an appointment meeting. Chris Williams said she would ask and clarify.</p> <p>It was asked who the CCJ leader is as this was not mentioned earlier, Mike Weeks informed members that Kim is the CCJ leader.</p> <p>Mike Weeks asked the members if they would prefer the AGM to be earlier before the camping season starts and with no camping. Majority agreed that the AGM at the end of February with no camping would be best.</p> <p>Mike Weeks asked if members would like a Members Meeting in October. After some discussion it was decided that this would be discussed at committee.</p>
<p>11</p>	<p>Presentations to THS Stewards</p> <p>Chair thanked those members who had volunteered to steward a THS in 2021 and presented them with their Pennon and voucher.</p> <p>Presentations for THS stewards:</p> <p>Lee Williams & Lesley Lupton Chris & Mike Williams Shannon Davies Carole & Colin Burdette John & Judi Couch Lin & Phil Hall Julie and Mike Carole & Rodd Olney Julie & Shaun Morton Nicki & Pete Bickford Carolyn & Mark Hunt John & Brenda Brian & Margaret Underhill Melanie & Dave Wilcocks Kim & Dave Ashby Dave & Marion Wallwork Amanda Monk & Kieran Bradley</p> <p>Presentations for weekend stewards:</p> <p>Shane MacDonald Debbie & Steve Bickford Tina & Sarah Williams Colin & Shirley Ames John Pease James & Lisa Reader</p>
	<p>Next Members Meeting</p> <p>Will follow the AGM in March 2023, The October members meeting has been removed from the calendar.</p> <p>Meeting closed: 17.00</p>

Chairman's Report

At this AGM I will have completed 12 months as Chairman of Tamar DA. It has certainly been more involved than I had envisaged and combining it with my other roll as Chatter Editor was probably not a good idea as the two rolls do take up a lot of my spare time.

We have been lucky in that we have been able to run a full programme of weekend meets and THS during the last 12 months now that we are on the right side of COVID. Hopefully we are over the worst of that and we can go out in our units as normal.

Most of our meets and THS's and social events have been well supported and I would like to thank all our Stewards and everyone that has helped to organise and run these events. Especially those on committee that have helped.

We are at the start of our camping year and our first weekend meet is next week at Porth which I am sure will be well supported. We only have to hope that the weather is kind!

We also have our Birthday meet which is again at Parkyn Place as last year, which is not ideal, but it is difficult to find a site like Wooda where we used to hold the event.

We have other events that are happening when we are out such as the Kings Coronation at Watergate Bay which is where we also hold our joint Halloween meet with Cornwall which we are hosting this year.

We do need some additional Committee members and I hope that someone will come forward at this AGM. We do need a new Treasurer for next year and someone to take over booking our THS's and also look after our catering. I would also like to welcome Gaynor & Marlon to the Committee who are taking over as youth leaders for Tamar DA.

I would like to thank all our committee for the work that they put in to help us to enjoy our time in the field especially those that are coming off committee. Lesley who is going on to SW Region as Region RYLO and Julie who has served as Treasurer and more recently looked after the catering for us.

I hope we all have a great year out in the field and that I get to speak to most of you over the coming season.

Mike Weeks

Chairman

Secretary's Report

Nothing to report.

Carolyn Hunt

Secretary

Treasurer's Report 2022

This is my first year as treasurer and want to firstly thank Julie Weeks the previous treasurer for their initial support.

This year we have introduced BACs payments for all THS's to enable members to pay their deposits and site fees in advance and reduce the liability on our stewards to collect cash. Overall, this new process worked well, with a few teething problems.

The club are currently reviewing the software used to manage the DA accounts, from 2024 they club are planning on rolling out Quickbooks to all DA's and Regions.

I would just like to thank all the committee for their support over the past year.

Jon Hall

Hon Treasurer



Auditors Report/Certificate

Auditor's Certificate Year end 31 December 2022



Unit: TAMAR DA

Please ensure that you have read the Notes for Guidance for Regions/DA/Sections Treasurers and Auditors before you continue.

It is important that you understand that you are auditing simple cashbook accounting.

All units should only complete one cashbook, the only exceptions to this is if they have an active youth section or the unit runs or holds any large meets then any balances should be transferred to the units main cashbook.

Follow the 12 steps to auditing the accounts a step at a time and circle the boxes YES or NO to answer the questions. There is a line under each question for you to add any comments and additional space has been assigned in the certificate for you to make any notes you feel necessary to either answer the questions or comment on the accounts in general.

1. Does the unit keep an audit trail?

NOTE: For example all receipts and payments in the cashbook should be matched to an invoice, receipt, or meet sheet. The Treasurer must retain any paperwork relating to income or expenditure.

..... Y / N

2. Are the entries in the cashbook entered in the correct columns?

NOTE: For example, are payments made by cheque entered into the bank column on the payments sheet and Meet fees collected from members entered into a vatable column in the receipts sheet

..... Y / N

3. Are all monies collected banked on a regular basis and entered into the cashbook correctly?

..... Y / N

4. Are Capital Expenditure payments correctly authorised as per Green Paper 2.3 and Committee guidelines?

..... Y / N



5. For all DA, Region and Section units, are appropriate invoices held to support the Vat payments as per Green Paper 2.6?
..... Y / N

6. Has all cash held, including floats, been banked at the end of the year or accounted for in the cashbook?
£662 - 58 in cash held Y / N

7. Have reconciliations been completed to reconcile the cashbook to the bank statement, HQ account and cash in hand?
..... Y / N

8. Have all Online Banking transactions, bank reconciliation and bank statements been checked for authorisation as per Green Paper 2.8, agreed and signed by the Chairman? If not please explain why.
..... Y / N

9. Does each Meet have a Steward's sheet completed?
..... Y / N

10. If there is any Equipment /Regalia, has a separate list been completed?
..... Y / N

11. Can you confirm that if there are any transactions relating to the following financial year, they are for deposits paid or fees collected only and that they are entered onto the cashbook?
N/A Y / N

12. Has a sub- account been included within the cashbook for each Holiday Site and large Event?
..... Y / N



13. Have receipts and payments been identified and reported for each individual THS and any large meet, with the THS number clearly shown along with final figures?

Some THS numbers missing but names clearly shown



Any differences between cashbook bank balance and Bank statement balance should be unrepresented cheques. A bank reconciliation will identify the differences.

Please ensure that THS accounts include their reference number in the heading.

If the cashbook balances agree with the Bank and HQ statements please complete the Audit Certificate.

If they do not agree, but the difference is unrepresented cheques/deposits please complete the Audit Certificate.

Otherwise please explain any differences between Actual and Cashbook balances.

These pages are a guide for the auditors and need not be included with the report given to the AGM, it must however be signed by each Auditor, dated and kept with the units accounts.

Auditor 1

Auditor 2

Signed.....

Signed.....

Print Name K. FIELD

Print Name JULIE MAREN

Date 16/11/23

Date 16/10/23

Advisory Notes to the Unit Treasurer



Auditor's Certificate

Please enter the balances for the following as at 31st December to verify that the accounts have been audited:

Cash in hand as per cashbook	£ 662-58	Actual Cash in hand	£ 662-58
Bank balance as per cashbook	£ 11,167.67	Bank balance as per Bank statement	£ 11,167.67
HQ balance as per cashbook	£ 24,566.49	HQ balance as per HQ account statement	£ 24,566.49
Total	£ 36,396.74	Total	£ 36,396.74

I/We have audited the TAMAR
 Region/DA/Section&Section Units accounts for 2022....
 I/We can certify that the accounts comply with the guidelines.

Audited By: Kaelias
 (Block Capitals)

Audited By: JULIE MARTIN
 (Block Capitals)

Auditors Signature: [Signature]

Auditors Signature: [Signature]

Date: 16/1/23

Date: 16-01-2023

Address: 5 HONCOMBE PARK
 ST ANNES CHURCH
 CAUNTON
 CORNWALL
 PL17 8JW

Address: 49 CHAVELDOWN
 ROAD
 TORPOINT
 CORNWALL
 PL11 2HU

Membership Number: 778838
 (If Applicable)

Membership Number: 685971
 (If Applicable)



Please forward signed certificate to Unit Support

Additional Audit Observations and Advisory Notes

We have made the following observations:

The TMS Closing sheets are to be revised to reflect the pre-payment of site fees and to clearly identify the cash collected by Stewards.

TMS numbers should be on all meet sheets.



Accounts



Balance Sheet - Q1

Region / DA / Section: 5426 Tamar DA

Balances as at: 19 April 2022

<u>Current Assets</u>		
Cash in hand		£233.32
Bank account balance		£12,528.61
HQ account balance		<u>£24,750.01</u>
		£37,511.94
<u>Current Liabilities</u>		
VAT liability b/f previous year	£670.62	
Output VAT (Receipts)	Plus £487.69	
Input VAT (Payments)	Less <u>£298.23</u>	
		<u>£860.08</u>
		£36,651.86
Total of balances b/f from previous year		£37,155.38
Q1 Surplus/ loss		£356.56
Less VAT still owed and to be paid		<u>£860.08</u>
		£36,651.86



Balance Sheet - Q2

Region / DA / Section: 5426 Tamar DA

Cumulative Totals as at: 10 July 2022

Current Assets

Cash in hand	£2,356.56
Bank account balance	£11,585.16
HQ account balance	<u>£24,079.39</u>
	£38,021.11

Current Liabilities

VAT liability b/f previous year	£0.00
Output VAT (Receipts)	Plus £3,337.36
Input VAT (Payments)	Less <u>£2,234.78</u>
	<u>£1,102.58</u>
	£36,918.53

Total of balances b/f from previous year	£37,155.38
Q1-2 Surplus/loss	£865.73
Less VAT still owed and to be paid	<u>£1,102.58</u>
	£36,918.53



Balance Sheet - Q3

Region / DA / Section: 5426 Tamar DA

Cumulative Totals as at: 11 October 2022

<u>Current Assets</u>		
Cash in hand		£1,726.38
Bank account balance		£29,706.99
HQ account balance		<u>£24,079.39</u>
		£55,512.76
<u>Current Liabilities</u>		
VAT liability b/f previous year		£0.00
Output VAT (Receipts)	Plus	£8,431.11
Input VAT (Payments)	Less	£3,749.08
		<u>£4,682.03</u>
		£50,830.73
Total of balances b/f from previous year		£37,155.38
Q1-3 surplus/loss		£18,357.38
Less VAT still owed and to be paid		<u>£4,682.03</u>
		£50,830.73



Balance Sheet - Q4

Region / DA / Section: 5426 Tamar DA

Cumulative Totals as at: 5 January 2022

Current Assets

Cash in hand	£662.58
Bank account balance	£11,167.67
HQ account balance	£24,566.49
	£36,396.74

Current liabilities

VAT liability b/f previous year	£0.00
Output VAT (Receipts) Plus	£9,072.53
Input VAT (Payments) Less	£7,432.02
	£1,640.51
	£34,756.23

Total of balances b/f from previous year	£37,155.38
Surplus/ loss for the year	-£758.64
Less VAT still owed and to be paid	£1,640.51
	£34,756.23
<i>Actual funds generated through activities in year</i> <i>(surplus/ loss for year less any vat due)</i>	-£2,399.15



Receipts & Payments Summary- Q4

Region/DA/Section, Code 5426 Tamar DA
As Of 31 December 2022

Receipts

Payments

Prev. yr. end bal. b/f	37155.38	Contra	10995.00
Contra	10995.00	Inter Club	50.00
Inter Club	487.10	Card fees	0.00
Card receipt fees (Entered as minus value)	0.00	DA	2145.95
Site Fees 12.5% VAT Received only between 1/1/22-31/3/22	3896.89	CCY	3315.83
DA	16.67	CCJ	156.72
CCY	1457.27	THS	28500.45
CCJ	442.00	Weekend Meets	11099.93
THS	32335.00	Chatter	432.50
Weekend Meets	10900.83	Charity	2343.00
Raffle	315.00	Regalia	641.35
Chatter	627.50	Catering	15.00
Charity	1202.39	Equipment	2142.54
Regalia	407.08	Social Events	1738.59
Equipment	29.16	Garage	730.35
Social Events	166.67	Raffle	119.04
Catering	0.00		0.00
Special Events	347.50		0.00
	0.00		0.00
		Total Q1-4 Receipts refunds (net)	928.33
		Payment of previous year VAT liability	670.62
Q1-4 Output VAT <small>TO PAY (exc. VAT due on refunds)</small>	9072.53	Q1-4 Input VAT <small>(reclaimable)</small>	7432.02
		End of yr. surp/loss inc. c/f <small>(before current year VAT liability payment)</small>	36396.74
Q1-4 Gross receipts <small>(inc. prev. yr. bal. b/f & excl. card fees, contra)</small>	£98,858.96	<small>Total of payments column for HQ purposes only</small>	<small>£98,858.96</small>
Gross receipts for year <small>(before card fees)</small>		61703.58	
Gross payments for year		62462.22	
Q1-4 Surplus/loss <small>(excluding prev. yr. bal. b/f)</small>		-758.64	
Actual funds generated through activities in year <small>(Surp/loss for year less card fees and any VAT due)</small>		-£2,399.15	

Accounts prepared by: Jon Hall

Position: Treasurer

Date: 5 January 2023



VAT Summary - Cumulative & Total Monies Analysis

Region/DA/Section, Code 5426 Tamar DA

Quarter Ending Q4 31st December 2022

VAT Summary - Cumulative

Total VAT outputs from Receipts Sheet	9258.19	=	A
Total VAT on refunds from Payments Sheet	185.67	=	B
Total VAT outputs	9072.53	=	A minus B (VAT outputs)
Total VAT recoverable from Payments Sheet	7432.02	=	C (VAT inputs)
Net VAT to be paid to Customs & Excise, or reclaimed.	1640.51	=	VAT outputs less VAT inputs

Total Monies Analysis

VAT return processed by:

	CASH	BANK	HQ DEPOSIT	TOTAL
Total income to date	30183.29	54619.23	25237.11	110039.63
Total expenditure to date	29520.71	43451.56	670.62	73642.89
Year to date	662.58	11167.67	24566.49	36396.74



Bank Reconciliation

Enter Date of reconciliation

3 January 2023

Bank Statement Date:

30 December 2022

Enter Ending Balance from your latest Bank Statement:

Current Account

£11,167.67

Add Cheques or cash to bank after statement date:

Total Deposits in Transit

Current Account

£0.00

Subtotal

£11,167.67

Total Outstanding Cheques

Current Account

£0.00

Computed Book Balance

£11,167.67

Balance per Your Books / VAT Summary

£11,167.67

Difference (Should be zero)

£0.00


CHAIRMAN.

TAMAR DA EQUIPMENT 2022			
EQUIPMENT	HELD BY	SIGNATURE	DISPOSED/REASON
Chairman's gavel/base	Mike Weeks	MWeeks	
Chairman's regalia box	Mike Weeks	MWeeks	
3 x DA Pennons	Mike Weeks	MWeeks	
Christmas post box	Mike Weeks	MWeeks	
Chairmans Caravan Sign	Mike Weeks	MWeeks	
Pennons Emblem Book	Mike Weeks	MWeeks	
Club centenary folder	Store	▲	
Tamar DA 21st Birthday book	Store		
DA photo	Store		
CCY pennon & poles	Store		
2 electric water urns	Store		
3 boxes for urns	Store		
1 gas water boiler	Store		
3 gas bottles & regulators	Store		
2 generators	Store		
2 turbo heaters	Store		
2 boxes for turbo heaters	Store		
1 fire extinguisher	Store / Trailer		
1 plastic petrol can	Store		
1 trailer	Store		
1 trailer wheel clamp	Store		
3 steward bags	Store		
3 THS Stewards Bags	Store		
100 numbered pegs	Store		
3 first aid boxes	Store		
3 DA pennons & poles	Store		
2 Tamar DA banners	Store		
3 blackboards	Store		
10 panel marquee	Store		
13 panel marquee	Store		
5 fluorescent lights	Store		
1 RCD Plug for Generator	Store		
Toilet tent	Store		
Porta Potti CCY	Store		
Assorted bunting	Store		
3 buckets	Store		
4 traffic cones	Store		
1 gas hob/cooker	Store		
1 barbeque	Store		
4 Sail Flags	Store		
4 New Steward Signs	Store		
2 Welcome to Tamar DA Banners	Store		
Single pole carrying pennon & frame	Store	▼	

TAMAR DA EQUIPMENT 2022

EQUIPMENT	HELD BY	SIGNATURE	DISPOSED/REASON
1 Youth Sail Flag <i>Garage</i>	Lee Williams/Lesley Lupton		
1 CCY Compass	Lee Williams/Lesley Lupton	<i>Lee Williams</i>	
1 laptop (Treasurer)	Jon Hall	Jhall	
1 laptop (Secretary)	Carolyn Hunt	<i>Carolyn Hunt</i>	
1 laptop (THS Sites)	Mike Weeks	MWeeks	
1 laptop (Sites)	Steve Smith	<i>Steve Smith</i>	
1 laptop (THS Sites) New	Nicky Bickford	<i>Nicky Bickford</i>	
1 Laptop Bag and Mouse (W/K Sites)	Steve Smith	<i>Steve Smith</i>	
6 Mobile Phones for Stewards	Nicky Bickford	<i>Nicky Bickford</i>	
1 Portable PA (Mic Media & B/Tooth)	Mike Weeks	MWeeks	
2 Tamar DA Pennons Flags (New)	Store	- " -	
3 Feather Flags with ground Stakes	<i>Store</i>	- " -	
2 x Defibrillator	Steve Smith	<i>Steve Smith</i>	
DA Shelter	Mike Weeks	MWeeks	
CCY Shelter	Mike Weeks	MWeeks	
Camper of the Year Trophy	Chris Williams	<i>Chris Williams</i>	
DA FOL Trophy (Lighting Up)	Mike Weeks	MWeeks	
CCY FOL Trophy	Liam Ashby	Liam Ashby	
CCJ FOL Trophy Cup (Fancy Dress)	Gill Monk	Gill Monk	
Henderson challenge trophy	Mike Weeks	MWeeks	
SWR volley ball trophy <i>Garage</i>	Lee Williams/Lesley Lupton	<i>SWR</i>	<i>Rev to Renew</i>
Tombola Barrel	Lee Williams/Lesley Lupton	<i>Lee Williams</i>	
1 Ladder Golf	Store	<i>Store</i>	
1 Jenga set	Store	<i>Store</i>	
1 volley ball set <i>Garage</i>	Lee Williams/Lesley Lupton	<i>Lee Williams</i>	
1 netball post and netball <i>Garage</i>	Lee Williams/Lesley Lupton	<i>Lee Williams</i>	
1 Santa Costume	Julie Weeks	Jweeks <i>J Weeks</i>	
Sacks for Sack races	Store	Moved to Games	
Beetle Cards Etc	Store	Moved to Games	
1 Set wooden horses	Store	Moved to Games	
Plastic ducks	Store	Moved to Games	

Signed *[Signature]* Date _____

Auditor _____ Date _____

Auditor _____ Date _____



TAMAR DA REGALIA STOCK SHEET 2022						
ITEM	STOCK	NEW STOCK	STOCK SOLD	BALANCE	SELLING PRICE	
Tamar DA plaque	2			2	£1.50	
T shirt plaque	61			57	£1.50	
Shorts Plaque	48			44	£1.50	
Tamar DA pennon	20			16	£3.50	
CCY pennon	23			23	£3.00	
THS pennon cow	16			14	£3.50	
Jubilee Pennon		50	34	16	£5.00	
Past Chairman medals	1		1	0	xxxx	
CCJ pennon	5				xxxx	
W/E Steward Plaque 21		18		0	xxxx	
W/E Steward Plaque 22		25		18	xxxx	
Camper of the Year		16		15	xxxx	

Signed _____ Date _____

Auditor _____ Date _____

Auditor _____ Date _____

Tamar DA Weekend Meets 2022

TAMAR DA MEETS 2022																										
Meet Sheet		PORTH BEACH		11-13 March 2022					<table border="1"> <tr><td colspan="3">Camping Numbers</td></tr> <tr><td>Adults</td><td>25</td><td></td></tr> <tr><td>Children</td><td>0</td><td></td></tr> <tr><td>Youth</td><td>2</td><td></td></tr> <tr><td>Nights</td><td>25</td><td></td></tr> </table>			Camping Numbers			Adults	25		Children	0		Youth	2		Nights	25	
Camping Numbers																										
Adults	25																									
Children	0																									
Youth	2																									
Nights	25																									
Wavered		VAT Registered		YES																						
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett																	
RV109	Site Fee's	207.00	25.88	181.13	PV40	Site Fees	207.00	25.88	181.13																	
		£207.00	£25.88	£181.13			£207.00	£25.88	£181.13																	
		Differences		NETT																						
Loss		Gross	VAT	NETT			0.00	0.00	0.00																	
Meet Sheet		TENCREEK (AGM)		18-20 March 2022					<table border="1"> <tr><td colspan="3">Camping Numbers</td></tr> <tr><td>Adults</td><td>39</td><td></td></tr> <tr><td>Children</td><td>1</td><td></td></tr> <tr><td>Youth</td><td>1</td><td></td></tr> <tr><td>Nights</td><td>40</td><td></td></tr> </table>			Camping Numbers			Adults	39		Children	1		Youth	1		Nights	40	
Camping Numbers																										
Adults	39																									
Children	1																									
Youth	1																									
Nights	40																									
Wavered		VAT Registered		YES																						
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett																	
RV	Site Fee's	510.00	63.75	446.25	PV	Site Fee's	662.66	67.63	595.03																	
		510.00	63.75	446.25			662.66	67.63	595.03																	
		Differences		NETT																						
Surplus		Gross	VAT	NETT			-152.66	-3.88	-148.78																	
Meet Sheet		HELIGAN		25-27 March 2022					<table border="1"> <tr><td colspan="3">Camping Numbers</td></tr> <tr><td>Adults</td><td>44</td><td></td></tr> <tr><td>Children</td><td>2</td><td></td></tr> <tr><td>Youth</td><td>1</td><td></td></tr> <tr><td>Nights</td><td>41</td><td></td></tr> </table>			Camping Numbers			Adults	44		Children	2		Youth	1		Nights	41	
Camping Numbers																										
Adults	44																									
Children	2																									
Youth	1																									
Nights	41																									
Wavered		VAT Registered		YES																						
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett																	
RV	Site Fee's	605.00	75.63	529.38	PV	Site Fee's	727.75	121.29	606.46																	
	Extra Adult	2.00	0.25	1.75																						
		607.00	75.88	531.13			727.75	121.29	606.46																	
		Differences		NETT																						
Surplus		Gross	VAT	NETT			-120.75	-45.42	-75.34																	
Meet Sheet		Hendra		1-3 April					<table border="1"> <tr><td colspan="3">Camping Numbers</td></tr> <tr><td>Adults</td><td>24</td><td></td></tr> <tr><td>Children</td><td>2</td><td></td></tr> <tr><td>Youth</td><td>3</td><td></td></tr> <tr><td>Nights</td><td>24</td><td></td></tr> </table>			Camping Numbers			Adults	24		Children	2		Youth	3		Nights	24	
Camping Numbers																										
Adults	24																									
Children	2																									
Youth	3																									
Nights	24																									
Wavered		VAT Registered		YES																						
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett																	
RV	Site Fee's	220.00	36.67	183.33	PV	Site Fee's	214.50	10.73	203.78																	
		220.00	36.67	183.33			214.50	10.73	203.78																	
		Differences		NETT																						
Loss		Gross	VAT	NETT			5.50	25.94	-20.44																	
Meet Sheet		Harford Bridge		8-10 April 2022					<table border="1"> <tr><td colspan="3">Camping Numbers</td></tr> <tr><td>Adults</td><td>54</td><td></td></tr> <tr><td>Children</td><td>1</td><td></td></tr> <tr><td>Youth</td><td>4</td><td></td></tr> <tr><td>Nights</td><td>54</td><td></td></tr> </table>			Camping Numbers			Adults	54		Children	1		Youth	4		Nights	54	
Camping Numbers																										
Adults	54																									
Children	1																									
Youth	4																									
Nights	54																									
Wavered		VAT Registered		YES																						
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett																	
RV	Site Fee's	780.00	130.00	650.00	PV	Site Fee's	920.40	153.40	767.00																	
					PV	Catering	2.00	0.00	2.00																	
		780.00	130.00	650.00			922.40	153.40	769.00																	
		Differences		NETT																						
Loss		Gross	VAT	NETT			-142.40	-23.40	-119.00																	
Meet Sheet		Broadleigh Farm		14-18 April 2022					<table border="1"> <tr><td colspan="3">Camping Numbers</td></tr> <tr><td>Adults</td><td>47</td><td></td></tr> <tr><td>Children</td><td>7</td><td></td></tr> <tr><td>Youth</td><td>8</td><td></td></tr> <tr><td>Nights</td><td>89</td><td></td></tr> </table>			Camping Numbers			Adults	47		Children	7		Youth	8		Nights	89	
Camping Numbers																										
Adults	47																									
Children	7																									
Youth	8																									
Nights	89																									
Wavered		VAT Registered		YES																						
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett																	
	Site Fees	1,224.00	204.00	1,020.00		Site Fee's including Subsidy	1,417.50	236.25	1,181.25																	
	Raffle	111.00	0.00	111.00		Entertainment	120.00	0.00	120.00																	
		1,335.00	204.00	1,131.00			1,597.50	236.25	1,361.25																	
		Differences		NETT																						
Surplus		Gross	VAT	NETT			-262.50	-32.25	-230.25																	

Meet Sheet Parkyn Place 29 April - 2 May									
VAT Registered No					Camping Numbers				
					Adults Children Youth Nights				
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett
RV	Site Fee's	664.00	110.67	553.33	PV	Site Fee's	714.00	0.00	714.00
	Raffle	103.00	0.00	103.00		Entertainment	300.00	0.00	300.00
		767.00	110.67	656.33		Expenses & Raffle Prizes	72.00	0.00	72.00
							1,086.00	0.00	1,086.00
				Differences					
				Gross	VAT	NETT			
				-319.00	110.67	-429.67			
Even									

Meet Sheet River Dart 13-15 May 2022									
VAT Registered YES					Camping Numbers				
					Adults Children Youth Nights				
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett
	Site Fee's	700.00	116.67	583.33		Site Fee's	700.00	116.67	583.33
		700.00	116.67	583.33			700.00	116.67	583.33
				Differences					
				Gross	VAT	NETT			
				0.00	0.00	0.00			
Surplus									

Meet Sheet Carlyon Bay 18-23 May 2022									
VAT Registered YES					Camping Numbers				
					Adults Children Youth Nights				
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett
	Site Fee's	1,989.00	331.50	1,657.50		Site Fee's	2,106.00	351.00	1,755.00
		1,989.00		1,657.50			2,106.00	351.00	1,755.00
				Differences					
				Gross	VAT	NETT			
				-117.00	-351.00	-97.50			
Loss									

Meet Sheet Fox and Hounds 10-12 June 2022									
VAT Registered YES					Camping Numbers				
					Adults Children Youth Nights				
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett
RV	Site Fee's	288.00	48.00	240.00	PV	Site Fee's	320.00	53.33	266.67
	Extra Adult	4.00	0.67	3.33			0.00	0.00	0.00
		292.00	48.67	243.33			320.00	64.00	256.00
				Differences					
				Gross	VAT	NETT			
				-28.00	-15.33	-12.67			
Loss									

Meet Sheet Trevarrian 17-19 June 2022									
VAT Registered YES					Camping Numbers				
					Adults Children Youth Nights				
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett
	Site Fee's	336.00	56.00	280.00		Site Fee's incudes	416.00	69.33	346.67
		336.00	56.00	280.00			416.00	69.33	346.67
				Differences					
				Gross	VAT	NETT			
				-80.00	-13.33	-66.67			
Surplus									

Meet Sheet Parkers Farm 24-26 June 2022									
VAT Registered YES					Camping Numbers				
					Adults Children Youth Nights				
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett
	Site Fee's	221.00	36.83	184.17		Site Fee's	221.00	36.83	184.17
		221.00	36.83	184.17			221.00	36.83	184.17
				Differences					
				Gross	VAT	NETT			
				0.00	0.00	0.00			
Surplus									

Meet Sheet		Newnham Park		4-6 November 2022	
VAT Registered		YES		Camping Numbers	
				Adults	28
				Children	
				Youth	
				Nights	28
No RV	Income	Gross	VAT	Nett	
	Site Fees	190.00	31.67	158.33	
	Firework Donatic	95.00	15.83	79.17	
		285.00	47.50	237.50	
No PV	Expenses	Gross	Vat	Nett	
	Site Fee's	190.00	0.00	190.00	
	Subsidy	600.00	100.00	500.00	
		790.00	100.00	690.00	
		Differences			
		Gross	VAT	NETT	
Loss		-505.00	-52.50	-452.50	
Totals:		Gross	VAT	Nett	
		-2,146.99	-377.45	-2,101.04	

Appointed Officer to South West Region Report

I've held the position of region councillor for another twelve months. I've attended all the meetings and found them very interesting. Last year region had to step in and organise the SWR Summer meet. Although it was a success numbers were very low. Due mainly to the fact that we did not get the details out early enough, so other events were organised which resulted in low numbers at the SWR Summer meet.

This year the Region is once again stepping in to organise the Summer meet it will be a 5 day meet on the 6th to 10th July at The Bee Hive Trowbridge Wiltshire

It is hoped that numbers will be higher this year. If we don't get the numbers, we could lose it which would be very disappointing. We need to support these events and encourage younger members to attend we are planning on putting on things for our youth and CCJ so put the date in your diary and spread the word.

Chris Williams

Region Rep

Youth Leader's Report

It was great to have a year of normality after the previous years and run a proper fundraiser event. As it coincided with the Queens Platinum Jubilee it was made extra special with lots of special activities. The highlight of the week was of course the street party and hearing how much everyone enjoyed it afterwards. Hearing from one long standing member that it was the best time they had ever had at St. Minver really bought a tear to the eye.

Thank you to everyone who helped raise money for the youth section this year – With fuel prices skyrocketing transportation costs have been astronomical. We were able to attend the national youth rally up in Durham – heavily subsidised by the youth fund and also special thanks the South West region who also contributed.

North East region hosted a fabulous weekend that was well attended and thoroughly enjoyed by all.

We have now stepped down as youth leaders as cannot commit to everything, we would need to due to work and health and family reasons. We are however staying on as RYLO's and are very much looking forward to the youth events this year and trying to grow the section in the region.

We would like to say a massive thank you to Kieran and Rhys Bradley who have been excellent assistants for us and great mentors for the youth. Quietly working hard that often went unnoticed by many. They are also stepping away this year and I wish them well in their current and future endeavours. We have been so proud to see them grow from youth into great adults with a great future ahead.

Thank you all for a great 5 years and all the best to Gaynor and Marlon for the coming season.

Lee & Lesley

Youth Leaders

Sites Officer Report

If you don't already know me, my name is Steve Smith, and this meeting marks the first year in my role as Weekend Meets Booking Officer.

It has certainly kept me busy, and has offered some challenges along the way, it makes my pre-retirement roll of Site Manager, building houses, quite straightforward in comparison!

When I took over last year all the sites had been booked. I did try to add some others but the only one I managed to add was Lydford. Unfortunately, only 5 units attended, which was a surprise considering the location near the falls, many walks, and a lovely pub.

This year I have again booked Lydford but also managed to secure Cofton at Dawlish to our usual weekend meets. They have installed electric meters at Cofton on each pitch which you can purchase a token in £5 increments from the site office.

Heligan is another site that has introduced different price structure, with extra cost for children, tents, cars, and dogs.

I can see more of this happening in the future, at other sites.

The attendance of the weekend meets at the end of last season were significantly down than on previous years. Obviously Covid and the cost-of-living rises have taken their toll. I am not sure if this is going to be an on-going trend this year.

Currently we have around 8 booked for Hendra, Lydford and Parkyn Place, but hopefully this will improve and coming in on top is Cofton with 28. The rest is averaging around 17.

All the sites are still asking for numbers attending weekend meets and it doesn't look like that is going to change. So, with this in mind, if you have booked a meet and for any reason you are unable to attend, please let me know as soon as possible by email or text in good time so the stewards are not embarrassed with empty pitches within our allocated area.

We are hoping to have a Coronation Tea Party at Watergate and fun weekends at Broadleigh Farm for Easter and at Parkin Place for the Birthday Meet. Any ideas or request for entertainment, please speak to any of the committee.

Finally, if anyone has any suggestions for future weekend sites, please let me know and I will try and contact the site for prices for next year. We did try Atlantic Reach who are keen to have us visit but it is not going to be cheap.

Thanks to everyone who has supported me this year in my role as Sites Officer and I look forward to seeing you all out for a long hot summer (fingers crossed) with plenty of cake, wine, and beer.

Steve Smith

Sites Officer

THS Officer Report

Nothing to report.

Nicky Bickford

THS Officer

Chatter Editor Report

I have completed another year as Chatter Editor for this last year and completed the 6 editions of the by-monthly magazine. I have enjoyed producing but it is time consuming and as I am now Chairman, I have found it a struggle combining the two posts. It has meant that I do have a good idea about what is going on in the DA and I know that it keeps people updated about what is going on in the DA and given the details of meets, THS's and other events going on in the DA

I hope that the subscribers to the magazine and visitors to the website have found it useful and informative and it has led to more people getting out and about to the meets and THS's.

At present we have some 59 subscribers and I hope that this may increase next year as we have already had 36 renew their subscription for the next 12 months. It is not just the dates of meets and THS's that are included but other DA news of upcoming and past events with photos.

I think the fact that the information on the meets can be accessed online probably does affect the number of subscribers but not everyone has access to this, and the Chatter is invaluable if that is the case and you do get information of upcoming and past events.

The price has increased to £8:00 for a year's subscription is very reasonable especially when you realise this covers postage and the publishing of the magazine. Companies that advertise within the magazine help to keep the cost down and I would ask that anyone who uses a company that advertises in the Chatter mentions the Chatter when using them. We are very lucky that, Spar prints the magazine for us at a very reasonable cost. Without that it would be a lot more expensive.

We have not gained any advertisers this year, we have 3 at the moments and I would like to thank them for their support. I hope that all the advertisers will continue next year and that others also join them. If anyone knows of a company that could benefit from advertising in the Chatter, please point them my way! Advertisers do help to keep the costs down.

I hope that our present subscribers and advertisers renew for next year and that all of us in Tamar DA have a great 2023 camping and enjoying the great outdoors.

Please keep reading the Chatter for all the news on meets, THS's and special event such as the Birthday meet, SWR Summer meet and social events organised by the DA.

As I have said I have enjoyed producing the Chatter, **but I would be grateful if someone else would like to take over the reins at the AGM and have a go!**

Mike Weeks

Chatter Editor

Webmaster Report

Nothing to report.

John Hall
Webmaster