

Tamar DA Annual General Meeting

Saturday 20th March 2021



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Agenda for the 44th Annual General Meeting Agenda, to be held virtually on the 20th of March 2021 at 15:00

Item	Detail	
1	Chairman's opening remarks	
2	Apologies	
3	Minutes of the 43 rd AGM held on 7 th March 2020	
4	Chairman's Report for the year 2020	
5	Secretary's Report for the year 2020	
6	Treasurer's report for the year ending 31 December 2020	
7	Auditors Report	
8	Adoption of the accounts	
9	Reports <ul style="list-style-type: none"> a. Appointed Officer to SWR Council b. Sites Officer c. THS Officer d. Charity Officer 	
10	Notice of appointments <ul style="list-style-type: none"> a. Treasurer e. Youth Leader 	
11	Elections <ul style="list-style-type: none"> a. Committee Members b. Auditors c. Chatter Editor b. Webmaster 	
12	Notice of Motion (<i>To be submitted by the 21st January 2021</i>)	
13	Date, time & venue of next meeting	

	<p>Mr Bennet asked for an update on the introduction of their £10 voucher for THS stewards. Mrs Hall explained the introduction of the vouchers as away of giving back to members who give up their time to steward a THS for the DA.</p> <p>f. Charity Officer - Nothing to add to submitted report. Mrs Hall thanked Tina & Sarah for all their hard work this year in raising funds for the charity.</p> <p>g. Countryside Care Officer - Nothing to add to submitted report.</p>
10	<p>Notice of appointments</p> <p>a. Treasurer Julie Weeks was appointed as Treasurer for 2020. We are seeking a new treasurer for 2021.</p> <p>b. Youth Leader Lee Williams and Lesley-Anne Lupton have been appointed as Youth Leaders Kieran and Rhys Bradley have been appointed Assistant Youth Leaders Rosie Edwards has been appointed as CCJ Leader</p>
11	<p>Elections</p> <p>a. Committee Members Continuing for their second year are.</p> <ul style="list-style-type: none"> - Mel Wilcocks - Colin Ames - Linda Hall <p>Nominations for Two years are</p> <ul style="list-style-type: none"> - Christine Williams – Proposed by T Williams; Seconded by L Williams - Tina Williams – Proposed by C Williams; Seconded by C Ames - Mike Weeks – Proposed by C Williams; Seconded by T Williams - Ray Burch – Proposed by L Hall; Seconded by M Weeks - Colin Burdett – Proposed by Mike Weeks; Seconded by Carole Burdett <p>Nominations for One Year are</p> <ul style="list-style-type: none"> - Jon Hall – Proposed by Julie Weeks; Seconded by Melanie Wilcocks - Stacey Burch – Proposed by Linda Hall; Seconded by Melanie Wilcocks - Rosie Edwards – Proposed by Jon Hall; Seconded by Linda Hall <p>There were no nominations from the floor. Members agreed to the election of the above members.</p> <p>b. Auditors Karl Field has kindly agreed to stay on as auditor. Julie Martin has agreed to continue as the second auditor. Members confirmed the appointment of auditors.</p> <p>c. Chatter Editor & Webmaster Colin Ames has agreed to continue as Chatter Editor and Webmaster for 2020. Members confirmed the appointment of Chatter Editor & DA Webmaster</p>
12	<p>Notice of Motion No motions submitted.</p>
13	<p>Date, time & venue of next meeting The next AGM will be in March 2021, date and venue to be confirmed.</p>
	<p>The Meeting closed at 15:19</p>

Chair	
Linda Hall (LH)	
Members	
Numbers in attendance: 49	

Item	Detail														
1	Apologies - Same as AGM														
2	<p>Chairman's Welcome Thanked members for supporting the DA and Introduced the 2020 Committee Members / Roles.</p> <table border="0"> <tr> <td>Linda Hall - Chair / THS Secretary</td> <td>Mike Weeks - Vice Chair / Sites Secretary</td> </tr> <tr> <td>Julie Weeks - Treasurer</td> <td>Jon Hall – Secretary</td> </tr> <tr> <td>Lee Williams – Youth Leader</td> <td>Chris Williams – SWR Rep / PRO / Countryside Care</td> </tr> <tr> <td>Colin Burdett – Equipment Officer</td> <td>Tina Williams – Social Secretary</td> </tr> <tr> <td>Mel Wilcocks – Catering Officer</td> <td>Rosie Edwards – CCJ Leader</td> </tr> <tr> <td>Ray Burch</td> <td>Colin Ames – Chatter / Website</td> </tr> <tr> <td>Stacey Burch</td> <td></td> </tr> </table>	Linda Hall - Chair / THS Secretary	Mike Weeks - Vice Chair / Sites Secretary	Julie Weeks - Treasurer	Jon Hall – Secretary	Lee Williams – Youth Leader	Chris Williams – SWR Rep / PRO / Countryside Care	Colin Burdett – Equipment Officer	Tina Williams – Social Secretary	Mel Wilcocks – Catering Officer	Rosie Edwards – CCJ Leader	Ray Burch	Colin Ames – Chatter / Website	Stacey Burch	
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Ray Burch	Colin Ames – Chatter / Website														
Stacey Burch															
3	<p>THS & Weekend Meet Stewards 2020 LH remind members that we are still looking for stewards for Weekend and THS meets for 2020. Due to the bank holiday change and the need to be able to confirm the number of the pitches on the site in advance, the birthday meet this year will be a booked meet. The meet will open on the Thursday and close on Sunday, the Friday is VE day. Details are available on the website and in the chatter.</p>														
4	<p>Dinner Dance 2020 and 2021 Hope all members enjoyed the 2019 dinner and dance, the committee have received some nice feedback from this year's Dinner Dance. 2020 – The Kilbirnie hotel, Newquay has been booked for the 14th November 2020. Accommodation has been confirmed with the hotel at a cost of £32.50 pppb b&b, with an earlier check in of 12midday. The option of a Friday night Dinner at the Hotel was discussed, members are not interested in pursuing this option. Members agreed to stay in Newquay for future Dinner and Dances. 2021 – The idea of moving future Dinner and Dances to February was proposed and discussed. Members agreed to keep the Dinner and Dance in November. Possible venue for November 2021 the Beresford Hotel in Newquay, (£70per room/per night)</p>														
5	<p>2021 AGM, Date and Venue Does this location and timing suit members, or would you prefer an alternative time or location? Members are happy to keep the venue and time the same for 2021 AGM.</p>														
6	<p>Members Meeting October 2020 At the last members meeting it was discussed holding the October Members Meeting in the evening followed by entertainment. The question was posed, what entertainment would members like. Members are interested in entertainment, Mr Bennet asked that the committee consider the entertainment in light of the date of the Dinner Dance being a month later. Mrs Hall advised we are looking at either a Comedian or Magician rather than a Disco/Music act.</p>														

	<p>Mrs Spurling asked can we consider alternative locations for the members meeting. Mrs Williams advised the committee use Kings Tamerton as a venue as it is free and is central for members across the DA area. However, the Committee are open to alternative suggestions.</p> <p>Mrs Monk asked if the members meeting could be considered hold on a camping weekend, the committee will investigate the possibility of a camping location/meet for future Members Meeting.</p>																				
7	<p>2020 Charity MND & Devon and Cornwall Food Action charities where proposed. The Members unanimously agreed to support Devon and Cornwall Food Action.</p>																				
8	<p>Questions from the floor Mr Bennett - the new Out & About states opening and closing times for DA weekend meets as 2pm, is there are reason for this? This is restrictive to members and not social camping. The Committee will investigate the restricted timings for weekend meets, via exempted camping and report back to members via the website / chatter. Mr Couch asked that the closing time of meets to be agreed with the stewards. Mr Hall reminded members that one the 'Pennon' comes down at a meet, members are no longer covered by the clubs insurance. Mrs Couch informed members that the campsite at Heligan has demolished their toilets, and portacabin's are currently in place. Members need to be aware to use their own facilities. Mr Ames advised that Harford Bridge are charging an extra £2pn for dogs and extra site fees for Gazebos. Mr Wallwork – At the last meeting we agreed to clean the marquee the roof, can we look do this at St. Minver. Mr Bickford advised that he has clean the marquee previously with professional equipment and it won't be cleaned any further. SWR Spring Ball 2nd May, Minehead Rugby. Details and booking form on DA Website. BCC NFOL, the DA is coordinating a block booking. Early Bird Booking deadline is 30th June. Details are on the DA website and in the Chatter. Mr Bennett asked about the Clubs NFOL, Mr Major advised that the next Club National Rally will be held in August 2021, more details will be released in August. The National will be run by the HQ. The model will now be 2years in North, 2years in Central and 2years in the South. Mr Burdett, asked stewards to return equipment following meets clean, as he has to spend time cleaning and repairing equipment for future meets.</p>																				
9	<p>Presentations to THS Stewards Mrs Hall thanks those members who had volunteered to steward a THS in 2019 and presented them with their Pennon and voucher.</p> <table border="0"> <tr> <td>Brian & Margaret Underhill - Broadleigh</td> <td>Dave & Marion Wallwork - Broadleigh</td> </tr> <tr> <td>Ray & Stacey Burch - Hendra</td> <td>John & Brenda Bennett - Little Bodieve</td> </tr> <tr> <td>Karen & Gavin Nicholls – Little Bodieve</td> <td>Kim & Dave Ashby - Little Bodieve</td> </tr> <tr> <td>Linda & Phil Hall – Little Bodieve</td> <td>Mel & Dave Wilcocks - Little Bodieve / Hendra</td> </tr> <tr> <td>Colin & Carole Burdett – Little Winnick / Porth</td> <td>Shannon Davies - Porth</td> </tr> <tr> <td>John & Judith Couch - Little Winnick / Porth / St Minver</td> <td></td> </tr> <tr> <td>Becky & Ignatius Oberholzer – St Minver</td> <td>Chris & Mike Williams - St Minver / Porth</td> </tr> <tr> <td>Di & Chris Windle - St Minver</td> <td>Gaynor & Marlon Spurling - St Minver</td> </tr> <tr> <td>Lee & Lesley Williams/Lupton - St Minver</td> <td>Mike & Julie Week - St Minver</td> </tr> <tr> <td>Tina & Sarah Williams - St Minver</td> <td></td> </tr> </table>	Brian & Margaret Underhill - Broadleigh	Dave & Marion Wallwork - Broadleigh	Ray & Stacey Burch - Hendra	John & Brenda Bennett - Little Bodieve	Karen & Gavin Nicholls – Little Bodieve	Kim & Dave Ashby - Little Bodieve	Linda & Phil Hall – Little Bodieve	Mel & Dave Wilcocks - Little Bodieve / Hendra	Colin & Carole Burdett – Little Winnick / Porth	Shannon Davies - Porth	John & Judith Couch - Little Winnick / Porth / St Minver		Becky & Ignatius Oberholzer – St Minver	Chris & Mike Williams - St Minver / Porth	Di & Chris Windle - St Minver	Gaynor & Marlon Spurling - St Minver	Lee & Lesley Williams/Lupton - St Minver	Mike & Julie Week - St Minver	Tina & Sarah Williams - St Minver	
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10	<p>Any Other Business Mrs Hall presented the charity fundraising cheque to Mrs T Williams on behalf of the The Calvert Trust.</p>																				
11	<p>Date and Time of Next Meeting - Members Meeting 17th October 2020, 18:00</p>																				

Item 4: Chairman's Report for the year 2020

This year has been like no other, we had our AGM and a weekend at Porth and that was the last camping we were able to do until restrictions were lifted from 1st August. We were then able to run our THS at St Minver, Porth & Broadleigh with restrictions and having to do additional paperwork which made more work for our stewards, the meets were also very busy with more members camping with us as unable to travel abroad.

In September we had four weekend meets and the joint meet with Cornwall unfortunately due to no social gathering there was no games or entertainment.

We have also missed our birthday meet, members meeting & Christmas Social which all were greatly missed.

We have had to have our committee meetings on Zoom which is one way in staying in touch, we have had many changes and things to set up, even though there has been no camping we have been very busy, and I must thank the committee for all their support.

Let's hope that as we go into our second year coping with this virus that things get back to normal and we all get back out in our units socialising.

Take Care

Linda

Charman, Tamar DA

Item 5: Secretary's Report

This is my second year as Secretary, after being co-opt on to the committee in 2019. This year has been a challenging year with the regular updates from Head Office in relation to how committee meetings were arranged and undertaken and the guidance on 'pop-up' camping events once government guidance allowed.

The committee moved to online events for its regular meetings from April, which allowed the DA to continue to respond and react to changes and open up meets, in line with the guidance, at the earliest opportunity.

I would like to thank the committee for their ongoing support provided throughout this challenging year.

Jon Hall

TDA Secretary

Item 6: Treasurer's report for the year ending 31 December 2020

It is that time of year again, the AGM, which is being held as a Virtual AGM this year, let's hope we can continue to get people on board to form a committee.

This is my fourth year now as treasurer and I expect most of you know by now that I was standing down as in November due to travelling but have continued for another year because of COVID-19, travelling was not permitted. Hopefully, I will be able to travel again soon and that there will be somebody out there that will take over the Treasurers role. I will give my support to whoever wants to do this.

I would still like to stress how important it is to get VAT Receipts and that these receipts need to be addressed to **The Camping and Caravanning Club** for the DA to claim the VAT back. Therefore, can I stress to anyone who Stewards a Weekend Meet or THS that they ask for this when obtaining a receipt of payment.

I cannot stress enough how important it is to run the THS's as without these we cannot subsidise the Weekend Meets, Social Events, VAT bill etc. So please if you can then volunteer you do get free Camping and get to meet people. The THS meets and Weekend Meets that did go ahead this year were well appreciated when we were able to Camp again as Pop Up Camping.

I would just like to thank all the committee members for all their support over the past year. I know there are some standing down this year again who will be greatly missed.

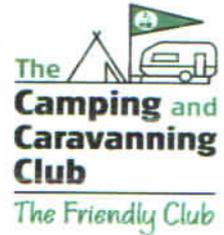
Happy Camping Everyone!

Julie Weeks

Hon. Treasurer

Auditor's Certificate

Year end 31 December 2020



Unit: TAMAR DA

Please ensure that you have read the Notes for Guidance for Regions/DA/Sections Treasurers and Auditors before you continue.

It is important that you understand that you are auditing simple cashbook accounting.

All units should only complete one cashbook, the only exceptions to this is if they have an active youth section or the unit runs or holds any large meets then any balances should be transferred to the units main cashbook.

Follow the 12 steps to auditing the accounts a step at a time and circle the boxes YES or NO to answer the questions. There is a line under each question for you to add any comments and additional space has been assigned in the certificate for you to make any notes you feel necessary to either answer the questions or comment on the accounts in general.

1. Does the unit keep an audit trail?

NOTE: For example all receipts and payments in the cashbook should be matched to an invoice, receipt, or meet sheet. The Treasurer must retain any paperwork relating to income or expenditure.

Y / N

2. Are the entries in the cashbook entered in the correct columns?

NOTE: For example, are payments made by cheque entered into the bank column on the payments sheet and Meet fees collected from members entered into a vatable column in the receipts sheet

Y / N

3. Are all monies collected banked on a regular basis and entered into the cashbook correctly?

Y / N

4. Are Capital Expenditure payments correctly authorised as per Green Paper 2.3 and Committee guidelines ?

Y / N

N/A

5. For all DA, Region and Section units, are appropriate invoices held to support the Vat payments as per Green Paper 2.6?
 Y / N
6. Has all cash held, including floats, been banked at the end of the year or accounted for in the cashbook?
 £295.52 Y / N
7. Have reconciliations been completed to reconcile the cashbook to the bank statement, HQ account and cash in hand?
 Y / N
8. Have all Online Banking transactions, bank reconciliation and bank statements been checked for authorisation as per Green Paper 2.8, agreed and signed by the Chairman? If not please explain why.
 Y / N
9. Does each Meet have a Steward's sheet completed?
 Y / N
10. If there is any Equipment /Regalia, has a separate list been completed?
 Y / N
11. Can you confirm that if there are any transactions relating to the following financial year, they are for deposits paid or fees collected only and that they are entered onto the cashbook?
 Entered & awaiting reconciliation Y / N
12. Has a sub- account been included within the cashbook for each Holiday Site and large Event?
 N/A Y / N

13. Have receipts and payments been identified and reported for each individual THS and any large meet, with the THS number clearly shown along with final figures?

THS number not shown on receipt vouchers

Y / N

Any differences between cashbook bank balance and Bank statement balance should be unrepresented cheques. A bank reconciliation will identify the differences.

Please ensure that THS accounts include their reference number in the heading.

If the cashbook balances agree with the Bank and HQ statements please complete the Audit Certificate.

If they do not agree, but the difference is unrepresented cheques/deposits please complete the Audit Certificate.

Otherwise please explain any differences between Actual and Cashbook balances.

These pages are a guide for the auditors and need not be included with the report given to the AGM, it must however be signed by each Auditor, dated and kept with the units accounts.

Auditor 1

Auditor 2

Signed.....JMARTIN.....

Signed.....

Print Name JULIE MARTIN

Print Name

Date.....26/01/2021.....

Date.....

Advisory Notes to the Unit Treasurer

Auditor's Certificate

Please enter the balances for the following as at 31st December to verify that the accounts have been audited:

Cash in hand as per cashbook	£ 295.52	Actual Cash in hand	£ 295.52
Bank balance as per cashbook	£ 19 669.94	Bank balance as per Bank statement	£ 19 669.94
HQ balance as per cashbook	£ 11 135.58	HQ balance as per HQ account statement	£ 11 135.58
Total	£ 31 101.04	Total	£ 31 101.04

I/We have audited the TAMAR
 Region/DA/Section & Section Units accounts for 20.....
 I/We can certify that the accounts comply with the guidelines.

Audited By: JULIE MARTIN
 (Block Capitals)

Audited By:
 (Block Capitals)

Auditors Signature: JMarti

Auditors Signature:

Date: 26/01/2021

Date:

Address: 49 CHAPDOWN ROAD
TORPOINT
CORNWALL
PL11 2H4

Address:

Membership Number: 685971
 (If Applicable)

Membership Number:
 (If Applicable)

Please forward signed certificate to Unit Support

Additional Audit Observations and Advisory Notes

We have made the following observations:

CANCELLED		Meet Sheet	LITTLE WINNICK	17-22/04/2020				Camping Numbers			Adults Children Youth Nights		
		VAT Registered	YES										
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett				
RV	Site Fee's	0.00	0.00	0.00	PV	Site Fee's	0.00	0.00	0.00				
					pv	Expenses		0.00	0.00				
		0.00	0.00	0.00				0.00	0.00	0.00			
				Differences									
				Gross	VAT	NETT							
				0.00	0.00	0.00							
Even													

CANCELLED		Meet Sheet	WATERGATE BAY	24-26/04/2020				Camping Numbers			Adults Children Youth Nights		
		VAT Registered	YES										
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett				
RV	Site Fee's	0.00	0.00	0.00	PV	Site Fee's	0.00	0.00	0.00				
RV	Charity Fundraising	0.00			PV	Expenses							
		0.00	0.00	0.00				0.00	0.00	0.00			
				Differences									
				Gross	VAT	NETT							
				0.00	0.00	0.00							
Surplus													

CANCELLED		Meet Sheet	FOX & HOUNDS	01-03/05/2020				Camping Numbers			Adults Children Youth Nights		
		VAT Registered	NO										
No RV	Income	Gross		Nett	No PV	Expenses	Gross	Vat	Nett				
	Site Fee's			0.00	PV	Site Fee's		0.00	0.00				
		0.00		0.00		Expenses		0.00	0.00				
				Differences									
				Gross	VAT	NETT							
				0.00	0.00	0.00							
Loss													

CANCELLED		Meet Sheet	WOODA BUDE (Bithday Meet)	07-11/05/2020				Camping Numbers			Adults Children Youth Nights		
		VAT Registered	YES										
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett				
RV	Site Fee's	0.00	0.00	0.00	PV	Site Fee's	0.00	0.00	0.00				
RV	Deposits	0.00	0.00	0.00	PV	Site Fee's			0.00				
RV	Site Fee's	0.00	0.00	0.00	PV	Barn Hire			0.00				
RV	Charity Funds	0.00			PV	Entertainment Hi-Jack							
RV	Raffle Fundraising				PV	Entertainment Silver Bullet Hire							
RV	Extra Adults				PV	Catering Supplies							
		0.00	0.00	0.00		Raffle Fundraising Expenses			0.00	0.00	0.00		
				Differences									
				Gross	VAT	NETT							
				0.00	0.00	0.00							
Loss													

CANCELLED		Meet Sheet	RIVER DART	15-17/05/2020				Camping Numbers			Adults Children Youth Nights		
		VAT Registered	YES										
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett				
RV	Site Fee's	0.00	0.00	0.00	PV	Site Fee's		0.00	0.00				
RV007-9	Deposits	30.00	5.00	25.00				0.00	0.00				
RV	Extra Adult				PV								
		30.00	5.00	25.00				0.00	0.00	0.00			
				Differences									
				Gross	VAT	NETT							
				30.00	5.00	25.00							
Surplus													

CANCELLED		Meet Sheet	TRELAY	05-07/06/2020				Camping Numbers			Adults Children Youth Nights		
		VAT Registered	YES										
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett				
RV	Site Fee's	0.00	0.00	0.00	PV	Site Fee's		0.00	0.00				
RV	Extra Adults			0.00	PV	Expenses			0.00				
		0.00	0.00	0.00				0.00	0.00	0.00			
				Differences									
				Gross	VAT	NETT							
				0.00	0.00	0.00							
Surplus													

M5909/2020		Meet Sheet	PENNYMOOR		25-27/09/2020					
		VAT Registered	YES					Camping Numbers		
								Adults	11	
								Children	7	
								Youth	10	
								Nights	10	
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett	
	Deposits			0.00					0.00	
RV069	Site Fee's	116.00	5.53	110.47	PV162	Site Fee's	116.00	5.53	110.47	
RV	Charity				PV162	Subsidy	20.00	0.95	19.05	
		116.00	5.53	110.47			136.00	6.48	110.47	
					Differences					
					Gross	VAT	NETT			
									-20.00 -0.95 0.00	
Loss										

M5929/2020		Meet Sheet	WALL PARK BRIXHAM		02-04/10/2020					
		VAT Registered	YES					Camping Numbers		
								Adults	28	
								Children	1	
								Youth	28	
								Nights	28	
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett	
RV067	Site Fee's	260.00	12.39	247.61	PV160	Site Fee's	260.00	12.39	247.61	
						Expenses		0.00	0.00	
		260.00	12.39	247.61			260.00	12.39	247.61	
					Differences					
					Gross	VAT	NETT			
									0.00 0.00 0.00	
Surplus										

M5914/2020		Meet Sheet	HIGHERWELL FARM (DA F/O) 09-11/10/2020							
		VAT Registered	YES					Camping Numbers		
								Adults	28	
								Children	28	
								Youth	28	
								Nights	28	
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett	
RV089	Site Fee's	250.00	11.91	238.09	PV174	Site Fee's	250.00	11.91	238.09	
					PV174	Subsidy	10.00	0.47	9.53	
		250.00	11.91	238.09			260.00	12.38	247.62	
					Differences					
					Gross	VAT	NETT			
									-10.00 -0.47 -9.53	
Even										

CORNWALL HOSTING		Meet Sheet	HALLOWEEN JOINT MEET		30/10-01-11/2020					
		VAT Registered	YES					Camping Numbers		
								Adults	28	
								Children	28	
								Youth	28	
								Nights	28	
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett	
RV	Site Fee's			0.00	PV	Site Fee's + Hall Hire		0.00	0.00	
RV	Charity							0.00	0.00	
		0.00	0.00	0.00			0.00	0.00	0.00	
					Differences					
					Gross	VAT	NETT			
									0.00 0.00 0.00	
LOSS										

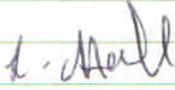
CANCELLED		Meet Sheet	NEWNHAM PARK (BONFIRE)		06-08/11/2020					
		VAT Registered	YES					Camping Numbers		
								Adults	28	
								Children	28	
								Youth	28	
								Nights	28	
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett	
RV	Site Fee's			0.00	PV	Site Fee's		0.00	0.00	
					PV	Subsidy		0.00	0.00	
					PV	Fuel Pasties & Cider		0.00	0.00	
		0.00	0.00	0.00	PV	Guy Competition Prize		0.00	0.00	
					Differences					
					Gross	VAT	NETT			
									0.00 0.00 0.00	
Surplus										

Totals:	Gross	VAT	Nett
	-199.25	-19.70	-184.00

TAMAR DA EQUIPMENT 2020

EQUIPMENT	HELD BY	SIGNATURE
1 RCD Plug for Generator	Store	
Toilet tent	Store	
Porta Potti CCY	Store	
Plastic ducks	Store	
1 Jenga set	Store	
1 set wooden horses	Store	
Assorted bunting	Store	
3 buckets	Store	
4 traffic cones	Store	
1 volley ball set	Store	
1 gas hob/cooker	Store	
1 barbeque	Store	
4 Sail Flags	Store	
4 New Steward Signs	Store	
2 Welcome to Tamar DA Banners	Store	
Single pole carrying pennon & frame	Store	
1 Youth Sail Flag	Lee Williams/Lesley Lupton	
1 CCY Compass	Lee Williams/Lesley Lupton	
1 netball post and netball	Lee Williams/Lesley Lupton	
1 laptop (Treasurer)	Julie Weeks	<i>J. Weeks</i>
1 laptop (Secretary)	Jon Hall	<i>J. Weeks Jon Hall</i>
1 laptop (THS Sites)	Linda Hall	<i>L. Hall</i>
1 Santa Costume	Julie Weeks	<i>J. Weeks</i>
6 Mobile Phones for Stewards	Linda Hall	<i>L. Hall</i>
1 Portable PA (Mic Media & B/Tooth)	Mike Weeks	<i>M. Weeks</i>
2 Tamar DA Pennons (New)	Colin Burdett/Linda Hall	
1 Electronic bingo machine	Colin Burdett	
3 Feather Fags with ground Stakes	Colin Burdett	
1 Laptop Bag and Mouse (W/K Sites)	Mike Weeks	<i>M. Weeks</i>

TAMAR DA EQUIPMENT 2020

EQUIPMENT	HELD BY	SIGNATURE
Chairman's gavel/base	Linda Hall	
Chairman's regalia box	Linda Hall	
Pennon Best	Linda Hall	
1 dark blue pennon	Linda Hall	
Christmas post box	Linda Hall	
Henderson challenge trophy	Linda Hall	
3 FOL trophies	Linda Hall	
SWR volley ball trophy	Linda Hall	
Guide dog photo & 2 DRG certificates	Linda Hall	
Beetle Cards Etc	Linda Hall	
Chairmans Caravan Sign	Linda Hall	
SWR Large Pennon	Linda Hall	
Pennons Emblem Book	Linda Hall	
Club centenary folder	Store	
Tamar DA 21st Birthday book	Store	
Pick a pocket apron	Store	
DA photo	Store	
1 Pop Up gazebo	Store	
1 Ladder Golf	Store	
CCY pennon & poles	Store	
2 electric water urns	Store	
3 boxes for urns	Store	
1 gas boiler	Store	
3 gas bottles & regulators	Store	
2 generators	Store	
2 turbo heaters	Store	
2 boxes for turbo heaters	Store	
1 fire extinguisher	Store	
1 plastic petrol can	Store	
1 trailer	Store	
1 trailer wheel clamp	Store	
3 steward bags	Store	
100 numbered pegs	Store	
3 first aid boxes	Store	
3 THS steward bags	Store	
3 DA pennons & poles	Store	
2 Tamar DA banners	Store	
3 blackboards	Store	
10 panel marquee	Store	
13 panel marquee	Store	
5 fluorescent lights	Store	

TAMAR DA REGALIA STOCK SHEET 2020

ITEM	STOCK	NEW STOCK	SOLD	BALANCE	SELLING PRICE
Tamar DA plaque	2				£1.50
T shirt plaque	10				£1.50
Tamar DA pennon	18				£3.50
CCY pennon	24 + 8				£3.00
THS pennon cow	12				£3.50
Past Chairman medals	1				xxx
THS steward pennons	25				xxx
CCJ pennon					xxx

Signed _____

Date _____

Auditor _____

Date _____

Auditor _____

Date _____



Bank Reconciliation

Enter Date of reconciliation

12th January 2021

Bank Statement Date:

31st December 2020

Enter Ending Balance from your latest Bank Statement:

Current Account

£19,761.94

Add Cheques or cash to bank after statement date:

Total Deposits in Transit

Current Account

£30.00

Subtotal

£19,791.94

Total Outstanding Cheques

Current Account

£122.00

Computed Book Balance

£19,669.94

Balance per Your Books / VAT Summary

£19,669.94

Difference (Should be zero)

£0.00

Balance Sheet - Q4

Region / DA / Section: 5426 Tamar DA

Cumulative Totals as at: 31st December 2020

Current Assets

Cash in hand	£295.52
Bank account balance	£19,669.94
HQ account balance	£11,135.58
	<u>£31,101.04</u>

Current liabilities

VAT liability b/f previous year	£0.00
Output VAT (Receipts) Plus	£2,020.79
Input VAT (Payments) Less	<u>£1,404.06</u>
	£616.73
	<u>£30,484.31</u>

Total of balances b/f from previous year	£26,490.17
Surplus/ loss for the year	£4,610.87
Less VAT still owed and to be paid	£616.73
	<u>£30,484.31</u>
<i>Actual funds generated through activities in year</i> <i>(surplus/ loss for year less any vat due)</i>	<u>£3,994.14</u>

Receipts & Payments Summary- Q4

Region/DA/Section, Code
As Of

5426 Tamar DA

Receipts

Prev. yr. end bal. b/f	26490.17
Contra	8660.00
Inter Club	318.68
Club Special Events	0.00
WEEKEND MEET	790.00
THS	755.55
CCY	40.00
CCJ	0.00
CCY VATABLE	0.00
THS 5% VAT	35296.43
RAFFLE	0.00
REGALIA	0.00
CATERING	0.00
CHARITY	1169.05
SOCIAL	0.00
GAS	0.00
CHATTER	575.00
HEAD QUARTERS INTEREST	0.00
Site fees 15/7/20-12/1/21 5%VAT	1270.56

Q1-4 Output VAT
TO PAY (exc. VAT due on
refunds)

2020.79

Q1-4 Gross receipts (inc. prev. yr. bal. b/f & excludes contra) **£68,726.23**

Payments

Contra	8660.00
Inter Club	0.00
Club Special Events	0.00
DA	1310.96
CCY	0.00
CCJ	20.00
WEEKEND MEETS	2032.84
THS	27434.96
RAFFLE	0.00
CHATTER	388.86
EQUIPMENT	417.00
REGALIA	0.00
SOCIAL	0.00
GARAGE	714.66
CHARITY	1039.00

Total Q1-4 Receipts refunds (net) **583.33**

Payment of previous year VAT liability **2279.52**

Q1-4 Input VAT (reclaimable) **1404.06**

End of yr. surplus/loss c/f
(before current year VAT liability payment) **31101.04**

Total of payments column for HQ purposes only

£68,726.23

Gross receipts for year **42236.06**

Gross payments for year **37625.19**

Q1-3 Surplus/loss (excluding prev. yr. bal. b/f) **4,610.87**

Actual funds generated through activities in year (Surplus/loss for year less any VAT due) **£3,994.14**

Accounts prepared by: Julie Weeks

Position: Treasurer

Date: 31st December 2020

Item 9A: Appointed Officer to SWR Council Report

This is my third year as Tamar DA's appointed officer to the South West Region. I have attended all the scheduled South West Region meeting, which have been taken place via Zoom.

This year's SWR AGM will be held at Minehead on the 8th May, all being well. Camping will be available at £10 a night.

South West Region has a new RYLO, Alan Oakley Jones has taken on the position.

The Summer meet 2021 has been cancelled. The next Summer meet will take place in 2022 and will be hosted by Cornwall D.A

There will be no South West Region fixture books produced this year.

Chris Williams

Item 9B: Sites Officer Report

Last year's camping season has certainly a different affair than what was planned. The AGM at Tencreek and the meet at Porth were the only 2 meets that took place before we had to cancel all meets due to the lockdown for corona virus. This meant that our Easter meet at Broadleigh and the Birthday meet at Wooda were cancelled along with all the other meets until August.

We were able to start camping again then and the meets at Carlyon bay, Pennymore, Wall park and Higherwell went ahead as planned but they had to take place with social gatherings not taking place.

The Halloween meet with Cornwall did take place but with limited numbers and none of the usual Halloween events taking place. The Bonfire meet was also cancelled in November.

I was hoping that this year we were going to return to some sort of normality but at the moment that does not seem to be the case. As I write this, we are in lockdown and certainly the early meets are in jeopardy and Tencreek where we would have held the AGM will have to be cancelled since we cannot hold a social gathering and the AGM will have to be held virtually.

All weekend meets for next year are booked with the sites and most booking forms returned. I have a list of the meets and stewards are filling up, but we still need stewards for some meets. Details are on the Facebook page and on the website.

All meets are booked this year at the moment and can be booked by text or email a month before the opening date of the meet. I have booked what I hope is a variety of sites and locations I hope that there is somewhere for everyone.

I have put a post on Facebook with all the contact phone numbers for booking THSs and meets and hopefully bookings will now start to happen. This will also be in the Chatter.

I cannot find a suitable site for a new year meet and it would seem that more people are joining the BCC meet at Trevarrian although this was cancelled last year as well. I live in hope that one day we will have our own and if anyone has an idea of a good site, please let me know.

I hope we all have a good camping season and that we can soon get out in the field and enjoy our camping.

Mike Weeks
Sites Officer

Item 9C: Temporary Holiday Sites Report

We only managed to run 4 out of 6 of our THS's this year due to Covid restrictions.

St Minver was very busy thanks go to Lesley Lupton for stepping in and taking bookings at last minute and developing a traceability form that all campers had to fill in on all our meets.

Porth as usual already had lots of bookings but once restrictions were lifted bookings got very busy slotting members in every available day free.

Broadleigh went crazy with people phoning every day to see if there were any free pitches with all electric pitches being continually full and overflowing into non-electric.

Hendra once again was a successful meet with all pitches booked.

A big thank you must go out to all stewards for stewarding in these unrepresented times.

Linda

Item 9D: Charity Officer Report

Just like thank everyone for their kind donations for the charity, Devon And Cornwall Food Action.

I have spoken to Alan about the amount that Tamara DA has raised, which is £999.70 and he is overwhelmed with the money raised and would like to thank everyone for their generosity.

Many Thanks

S. Bickford