



Tamar DA Annual General Meeting

Saturday 7th March 2020, Tencreek Holiday Park, Looe

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Agenda for the 43rd Annual General Meeting Agenda to be held at Tenecreek Holiday Park, Polperro Rd, Looe PL13 2JR, on the 7 March 2020 at 15:00

Item	Detail	
1	Chairman's opening remarks	
2	Apologies	
3	Minutes of the 42 nd AGM held on 2 nd March 2019	
4	Chairman's Report for the year 2019	
5	Secretary's Report for the year ending 31 December 2019	
6	Treasurer's report for the year ending 31 December 2019	
7	Auditors Report	
8	Adoption of the accounts	
9	Reports <ul style="list-style-type: none"> a. Appointed Officer to SWR Council b. Public Relations Officer c. Youth Leaders d. Sites Officer e. THS Officer f. Charity Officer g. Countryside Care Officer 	
10	Notice of appointments <ul style="list-style-type: none"> a. Treasurer b. Youth Leader 	
11	Elections <ul style="list-style-type: none"> a. Committee Members b. Auditors c. Chatter Editor d. Webmaster 	
12	Notice of Motion (<i>To be submitted by the 21st January 2020</i>)	
13	Date, time & venue of next meeting	

TAMAR D.A.

**AGNEDA FOR THE 42nd ANNUAL GENERAL MEETING TO BE HELD AT TENCREEK,
LOOE ON SATURDAY 2nd MARCH 2019**

1. The Chairman's opening remarks

Chair welcomed all members to the AGM, and noted welcomes to; Allan Major SW Regional President; Ann Dearling Club and SW Regional Vice President; Marlon Spurling Vice Chair National Youth Committee; Gaynor Spurling – SWRYLO; Phil Hall SW Regional Councillor; Barry Luckham – Regional Councillor

2. Apologies for absence: Deb and Ted Gove, Carolynn & Mark Hunt, Jo & John Block, Hazel and Ian Howe, Andy Martin, Penny and Karl Field, Kelly and Rohan Brown, John Lloyd Davies

3. Minutes of the 41st AGM held on Saturday 3rd March 2018 at Lanreath Village Hall, Looe

Proposed: Barry Luckham

Seconded: Julie Martin

4. Chairman's report for the year 2018

A big thank you to Linda Hall for her support as vice chair over the last 3 years

5. Honorary Secretary's report for the year 2018

Nothing to add to submitted report.

6. Honorary Treasurer's report for the year 2018

Nothing to add to submitted report.

(i) Auditor's report Nothing to add to submitted report.

(ii) Adoption of the accounts Members agree to adopt the 2018 accounts.

7. Public Relations Officer's report

Nothing to add to submitted report.

8. Regional Reps report

Nothing to add to submitted report.

9. Other Report

a. Sites Officer's report - Still in negotiations for sites in July

b. THS report - Doing well for Stewards 2019 THS's, still require some back up stewards.

c. Equipment Officer's report - Nothing to add to submitted report.

d. CCY Leaders report

The age limit has been changed for the National Youth Rally.

John Bennet – Is shocked to hear and thinks the decision is Terrible.

Chris Williams – Explains due to the large difference in age that is why they have bought it in.

14. Election of the Auditors

Karl Field has kindly agreed to stay on as auditor.

Julie Martin has also agreed to continue as the second auditor.

15. Election of 'Chatter' Editor / Webmaster

Colin Ames is taking over the Chatter/Web

16. Notices of Motion

No motions submitted.

17. Date, time and venue of next meeting

The Chair announced that the next AGM would be Saturday March 7th 2020

The meeting closed at: 14.27

Minutes for the Members Meeting held after the AGM on Saturday 2nd March 2019 at Tencreek, Looe.

60 Members attended.

LHall welcomed all and introduced as new chair.

1. Apologies – As AGM Minutes

2. 2019 Committee

Chair	Linda Hall
Vice Chair	Mike Weeks
Secretary	Jon Hall – co-opt onto committee
Treasurer	Julie Weeks
PRO	Chris Williams
Holiday Sites Officer	Linda Hall
Rep to SWRegion	Chris Williams
Deputy Rep to SWR	Linda Hall
Social Secretary	Mel Willcocks
Catering Officer	Mel Willcocks
Charity Officer	Tina Williams
Sites Officer	Mike Weeks
Youth Leaders	Lee Williams & Lesley Upton
Regalia	Committee
Countryside Care Officer	Chris Williams
Equipment Officer	Colin Burdett

Non-Committee Positions

'Chatter' Editor	Colin Ames
Webmaster	Colin Ames
Assistant Youth Leaders	Vacant
CCJ Leaders	Rosie Edwards – Co-opt onto committee
Facebook	Lesley Upton & Mike Weeks

3. DA Achievements

SW Region Volleyball trophy
SWR Youth at the National Youth Rally – the 'Rod Daniels Memorial Cup'

4. Easter Meet

18-22 April 2019 at Broadlieigh, the programme will be discussed at the next committee meeting. Barn available and entertainment on Saturday night.

5. Birthday Meet

3rd-6th May 2019 at Wooda in rally field with electric and all together. The programme will be discussed at the next committee meeting.

6. NFOL

Run by SWRegion. Turnpike Showground 19-23 September.
Block bookings being taken by Julie Weeks – Please send booking form before 5th June, cheques payable to Tamar DA.

7. SWRegion Summer Meet

12-14 July, Chestneu House Axbridge. Theme is 'Strawberry Line' Booking form in 'Chatter' and on the website. Booking form and Cheque to Julie Weeks.

8. Dinner Dance 2019

16th November 2019

Venue used by Cornwall DA fully booked. LHall has contact hotels in Torquay and Newquay. Kilbernie Hotel in Newquay is proposed. £28 for three course meal, rooms £60per room.

Entertainment, LHall suggested a very good disco, suggestion from the floor to use previous group of boys and father – name to be confirmed.

Members agreed to venue. Suggested booking form to block book tables.

9. New Year 2019

Nowhere found as yet.

10. New sites

8-10 March – Whitsands Bay, booked meet

29-31 March – Harford Bridge

26-29 April – Mount Edgecumbe, GFS

5-7 July – Parkyn Place, Charity Meet

30 Aug – 1 Sept – Stover Farm Park

13-15 Sept – Cofton, booked meet

11. SWRegion Fixture Books

Available for members to pick up on way out.

12. Charity

The chair asked for suggestions for any nominations for this year's charity.

Tina Williams nominated 'Calvert Trust'. Leaflets given out at the start of AGM.

Members all in favour – Charity for 2019 selected.

13. Questions from the Floor

Jill Monk – ref FB and bickering for older and younger people. LL comments cannot be approved. As an outsider does it look like it is clicky. Mike Weeks and Lesley Lupton can delete comments but after the event.

Julie Martin – FB ref NYE post, everyone should refrain from commenting.

Phil? – can post be put as private so no one can comment, LL we want FB to be an open forum for members.

Judy Couch - wanted to mark this momentous occasion and Carole Burdett been on committee for 12years and Lesley Lupton stepped up to be secretary. Asks that all recognise these people and thanks for their service.

John Bennett – Last year (Minver) when using the marquee, there was concerns about H&S with chairs and tables. Should a plan be put in place for siting furniture? Please keep walkways clear – should stewards police? Committee will discuss at next committee meeting.

Ann Dearling – SWRegion would like to borrow marquee for AGM. Committee to discuss.

10-12 May, SWRegion AGM Woodbury Community Hall, 11th May at 2pm

Alan Major – to St. Minver stewards. Government are talking about cancelling the Bank Holiday in May next year (2020) be aware as this may change the rally, and something to keep an eye on.

Trevor & Jack Brazier from A38 Caravans called the raffle for prize of caravan service.

14. Presentations to THS Stewards

St Minver (May)	Lee Williams & Lesley Upton
	Julie and Andy Martin
St Minver (August)	Julie and Mike Weeks
	Julie and Andy Martin
	Di and Chris Windle
	Judi and John Couch
	Kelly and Rohan Brown
	Penny and Karl Field
Broadleigh	Dave and Marion Wallwork
	Ian and Hazel Howe
	Brian and Margaret Underhill
	Terry and Hazel
Little Winnick	Carole and Colin Burdette
	John and Judi Couch
Little Bodieve	Mel and Dave Wilcocks
	John and Lesley Bettinson
	Julie and Shaun Morton
	Di and Chris Windle
	Julie and Mike Weeks
Porth Beach	Carolyn and Mark Hunt
	Debbie and Steve Bickford
	Chris and Mike Williams
	Shannon Davies

15. Presentation of Charity Cheque

Tina Williams presented charity Cheque to Mustard Tree - £1113.00

Sue, Manager at Mustard Tree gave thanks and details about the charity and how the money helps.

16. Next Members Meeting

19th October 2019, 2pm. Kings Tamerton Community Centre.

Meeting closed at 16:03

Chair	
Linda Hall (LH)	
Members	
Numbers in attendance: 28	

Item	Detail
1	Apologies Mr & Mrs A Major; Mr & Mrs K Rendle; Mr J Bradley; Mr & Mrs W Gibbons; Mr & Mrs J Couch; Mr L Williams
2	Chairman's Welcome Mr P Hall & Mr B Luckham – SW Regional Councillors Thank everyone for their support for stewarding events this year.
3	THS & Weekend Meet Stewards 2020 The list of meets for next year are on the table, please sign up
4	Countryside Care Events CW confirmed details for tomorrows event and details in relation to parking etc.
5	Dinner Dance 2020 Over 70 members have booked for this year dinner dance. 2020, The DA are currently looking at Passage Hotel in Newton Abbot as a venue for 2020. Will publish information on website/facebook for members feedback. The committee are open for alternative suggestions for venues.
6	Mayflower 400 THS in Newnham for the Mayflower 400 celebrations. Planning for a large scale THS for these celebrations, further information will be made available on the DA website.
7	Committee Members and Treasurer Vacancies The DA are currently looking for volunteers to join the committee in 2020. Miscommunication regarding the status of the Tamar DA treasurer, JWe is staying until November 2020. Mr Bennett, if there is a likelihood that Tamar DA is going to fold due to lack of Treasurer, can we ensure that DA funds on spend on members rather than being returned to SWR. Mr P Hall confirmed that SWR are holding Sarum DAs funds for two years, following their decision to fold. Mr Howe: How much money the DA currently hold or held with HQ, and should we be looking to making larger subsidies to support current members. Discussion took place on the level of subsidies across the year. Suggestion by Mr Wallwork to reflect the level of subsidies across different meets, to attract members to low attend meets.

	<p>Mrs Monk suggested that this discussion is carried over to the AGM to discuss in relation the published accounts.</p> <p>DA Bonfire Meet – Evening Pasty & Cider will be free to camping members, and all visitors for the evening will be charged at £1.50.</p>
8	<p>Future of members meeting</p> <p>Consensus to keep the members meeting in the calendar. Look at either the location or timings. Mrs Monk: Suggestion to either link the members meeting to a DA Weekend, all hold it at an evening with entertainment etc.</p>
9	<p>Any Other Business</p> <p>Mr Wallwork: Marquees: We normally only use the marquee one a year, can we look at having it cleaned and repaired. Mr Bennett: The marquee was returned from the NFOL damp, the marquee needs surveying following the NFOL. The committee will coordinate date to arrange to survey the marquee. Suggested date - 21st November at 11am. The committee have arranged to clean the marquee at the start of the next year.</p> <p>Mrs Ames: NFOL: Is the DA planning any response to the national decision to the cancelation of the NFOL. The NFOL was decision was made by the National Committee. Mr & Mrs Howe informed members of the event/meet held by the Club for Olympics. For which members where paid to work at the event. It was agreed to ask DA nominated councillor to take the DA's thoughts back to SWR</p> <p>Who made the decision and why members where not consulted?</p> <p>Mr Bennett – was under the impression that the decision to change the date of the NFOL to September was for three years and wonders why National Council made the decision to cancel the NFOL prior to the first NFOL under the new date. Tamar DA are considering a block booking to the BCC National Event in 2020.</p> <p>Mr Weeks: Reminder to members of the Halloween meet next weekend.</p> <p>Mr Luckham: SWR Regional AGM, at Minehead Rugby club with spring ball. Details on DA Website. Mr Bennett: Are SWR Councillors claiming expenses to attend the SWR AGM / Dinner?</p> <p>Mrs Monk: THS Information Sheets, can we look to re-introduce information sheets for the THS to provide information about the site and local areas.</p>
10	<p>AGM – Saturday 7th March, Tencreek, Looe</p> <p>Meeting closed at 15:14</p>

Item 4: Chairman's Report

My first year as Chairman has seen a busy and successful year for Tamar DA.

I would like to take this opportunity to thank the committee and those members who volunteered to steward a weekend meet or Temporary Holiday Site, who have helped make 2019 a successful year.

Across the season, we have been triumphant in winning a number of trophies, including the South West Region Fancy Dress and the National Feast of Lanterns Mardi Gras, in addition to dressing up we also came second in the South West Region sports and won the games trophy against Cornwall DA at the Halloween joint Meet.

I would also like to congratulate the Youth for their success at the National Youth Rally, and Colin, as editor of the Chatter, for being runner-up in this year's Burnham Trophy.

We are looking forward to another successful year in 2020, where we will be hosting a THS at Newnham Park to coincide with the Mayflower 400 celebrations in Plymouth.

Linda Hall

Chairman, Tamar DA

Item 5: Secretary's Report

I was co-opted on to the committee to full fill the role as secretary for the past year, returning onto the committee which I last served in 2005. Across the year have reviewed and updated the committee paperwork in line with changes to the Clubs Voluntary Officers Manual.

At last years AGM, it was brought to the members attention the Club were changing the age in youth could attend and participate in events. In August this year the club released information regarding the new CCY Mentor Role. Please see below an extract from the club's communication:

CCY Mentor Role

Following a proposal by the National Youth Committee, the Club's National Council have agreed to the introduction of a new role targeted at members aged 18 to 21, who have passed their Youth Test and can no longer be part of the CCY. This new role is called a CCY Mentor.

The responsibilities are to be fully defined but will include; mentoring and supporting CCY members working towards their Youth Test, helping out with the Working Party at events, and supporting Assistants and Youth Leaders in activities.

Attendance at events will be as part of the working party and as such, Mentors are not permitted to partake in any CCY activities and will never have sole responsibility for any CCY members.

The number of 'Mentors' a Region or Section may have will be limited by their number of CCY members, at a ratio of 8:1 CCY members to Mentors. The role can only be filled by members aged 18-21 and after this stage, it is hoped that Mentors will transition into becoming Youth Assistants.

The purpose of creating this role is to keep over 18s engaged in the Club and utilise their experience in helping to develop the current CCY members, together with providing additional support at events alongside Youth Leaders, Assistants and the Working Party.

It is also hoped that this will develop an early sense of volunteering for the Club, which will help to ensure the long-term success of CCY and Club Units.

I would like to thank the committee for welcoming me onto the committee and the support provided in undertaking the role of secretary.

Jon Hall

TDA Secretary

Item 6: Treasurer Report

It's that time of year again, the AGM, which also means the first camp of the season, I know everybody will be looking forward to getting as much camping in as possible during the warmer months.

Well this is my third year now as treasurer which I must say has been easier than my first year.

I expect most of you know by now that I am standing down as Treasurer in November due to travelling and I will not be around for a while so hopefully someone will take on this position and I will give them all the support that they need, as without you the DA cannot run.

The one thing that I have come up against in my role is an Audit on the previous year's Cashbook which brought to my attention how important it is to get VAT Receipts and that these receipts need to be addressed to The Camping and Caravanning Club for the DA to claim the VAT back. Therefore, can I stress to anyone who Stewards a Weekend Meet or THS that they ask for this when obtaining a receipt of payment.

I cannot stress enough how important it is to run the THS's as without these we cannot subsidise the Weekend Meets, Social Events, VAT bill etc. So please if you can then volunteer you do get free Camping and get to meet people. The THS meets once again were generally well supported which is good for Tamar DA.

I have enclosed what we paid out on Subsidy's this year.

I would just like to thank all the committee members for all their support over the past year. I know there are some standing down this year again who will be greatly missed by myself.

Happy Camping Everyone!

Julie Weeks

Hon. Treasurer

Auditor's Certificate

Year end 31 December 2019



Unit: TANAR DA.

Please ensure that you have read the Notes for Guidance for Regions/DA/Sections Treasurers and Auditors before you continue.

It is important that you understand that you are auditing simple cashbook accounting.

All units should only complete one cashbook, the only exceptions to this is if they have an active youth section or the unit runs or holds any large meets then any balances should be transferred to the units main cashbook.

Follow the 12 steps to auditing the accounts a step at a time and circle the boxes YES or NO to answer the questions. There is a line under each question for you to add any comments and additional space has been assigned in the certificate for you to make any notes you feel necessary to either answer the questions or comment on the accounts in general.

1. Does the unit keep an audit trail?

NOTE: For example all receipts and payments in the cashbook should be matched to an invoice, receipt, or meet sheet. The Treasurer must retain any paperwork relating to income or expenditure.

Y / N

2. Are the entries in the cashbook entered in the correct columns?

NOTE: For example, are payments made by cheque entered into the bank column on the payments sheet and Meet fees collected from members entered into a vatable column in the receipts sheet

Y / N

3. Are all monies collected banked on a regular basis and entered into the cashbook correctly?

Y / N

4. Are Capital Expenditure payments correctly authorised as per Green Paper 2.3 and Committee guidelines?

Y / N

N/A

5. For all DA, Region and Section units, are appropriate invoices held to support the Vat payments as per Green Paper 2.6?
 _____ Y / N
6. Has all cash held, including floats, been banked at the end of the year or accounted for in the cashbook?
Cash held £104.11 _____ Y / N
7. Have reconciliations been completed to reconcile the cashbook to the bank statement, HQ account and cash in hand?
 _____ Y / N
8. Have all Online Banking transactions, bank reconciliation and bank statements been checked for authorisation as per Green Paper 2.8, agreed and signed by the Chairman? If not please explain why.
 _____ Y / N
9. Does each Meet have a Steward's sheet completed?
 _____ Y / N
10. If there is any Equipment /Regalia, has a separate list been completed?
 _____ Y / N
11. Can you confirm that if there are any transactions relating to the following financial year, they are for deposits paid or fees collected only and that they are entered onto the cashbook?
N/A _____ Y / N
12. Has a sub- account been included within the cashbook for each Holiday Site and large Event?
N/A _____ Y / N

13. Have receipts and payments been identified and reported for each individual THS and any large meet, with the THS number clearly shown along with final figures?

Y / N

Any differences between cashbook bank balance and Bank statement balance should be unrepresented cheques. A bank reconciliation will identify the differences.

Please ensure that THS accounts include their reference number in the heading.

If the cashbook balances agree with the Bank and HQ statements please complete the Audit Certificate.

If they do not agree, but the difference is unrepresented cheques/deposits please complete the Audit Certificate.

Otherwise please explain any differences between Actual and Cashbook balances.

These pages are a guide for the auditors and need not be included with the report given to the AGM, it must however be signed by each Auditor, dated and kept with the units accounts.

Auditor 1

Signed.....

Print Name KAAD

Date..... 15/1/2020

Auditor 2

Signed.....

Print Name JULIE MARTIN

Date..... 15/1/2020

Advisory Notes to the Unit Treasurer

Auditor's Certificate

Please enter the balances for the following as at 31st December to verify that the accounts have been audited:

Cash in hand as per cashbook	£ 203.86	Actual Cash in hand	£ 104.11
Bank balance as per cashbook	£ 13,114.89	Bank balance as per Bank statement	£ 13,119.89
HQ balance as per cashbook	£ 12,943.13 13,166.42	HQ balance as per HQ account statement	£ 13,166.42
Total	£ 26,440.17	Total	£ 26,390.42

I/We have audited the TAMAR
 Region/DA/Section & Section Units accounts for 2020..
 I/We can certify that the accounts comply with the guidelines.

Audited By: K HED
 (Block Capitals)

Audited By: JULIE MARTIN
 (Block Capitals)

Auditors Signature: [Signature]

Auditors Signature: [Signature]

Date: 15/1/2020

Date: 15/1/2020

Address: 5 HONICOMBE PARK
 CALINGTON
 PL17 8JW

Address: 49 CHAPELDOWN ROAD
 TORPOINT
 PL11 2HU

Membership Number: 778838
 (If Applicable)

Membership Number: 685971
 (If Applicable)

Please forward signed certificate to Unit Support

Additional Audit Observations and Advisory Notes

We have made the following observations:

Cash difference of £99.75

Paid out expenses for JA Meeting

TAMAR DA MEETS 2019

Meet Sheet TENCREEK AGM 1-3/03/2019											
			VAT Registered YES			Camping Numbers			Adults 22 Children Youth 1 Nights 22		
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett		
RV039	Site Fee's	238.00	39.67	198.33	PV032	Site Fee's Includes £90 Subsidy	328.00	54.67	273.33		
						Expenses		0.00	0.00		
		£238.00	£39.67	£198.33			£328.00	£54.67	£273.33		
			Differences								
			Gross	VAT	NETT						
			-90.00	-15.00	-75.00						
			Loss								
Meet Sheet WHITSANDS BAY 8-10/03/2019											
			VAT Registered YES			Camping Numbers			Adults 20 Children Youth Nights 22		
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett		
RV049	Site Fee's	200.00	33.33	166.67	PV044	Site Fee's	200.00	33.33	166.67		
					PV044	Subsidy	75.00	12.50	62.50		
		200.00	33.33	166.67			275.00	45.83	229.17		
			Differences								
			Gross	VAT	NETT						
			-75.00	-12.50	-62.50						
			Surplus								
Meet Sheet PORTH BEACH 15-17/03/2019											
			VAT Registered YES			Camping Numbers			Adults 19 Children 1 Youth Nights 20		
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett		
RV051	Site Fee's	135.00	22.50	112.50	PV050	Site Fee's	135.00	22.50	112.50		
						Expenses		0.00	0.00		
		135.00	22.50	112.50			135.00	22.50	112.50		
			Differences								
			Gross	VAT	NETT						
			0.00	0.00	0.00						
			Surplus								
Meet Sheet DORNAFIELD 22-24/03/2019											
			VAT Registered YES			Camping Numbers			Adults 23 Children 1 Youth 2 Nights 24		
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett		
RV057	Site Fee's	268.00	44.67	223.33	PV052	Site Fee's	268.00	44.67	223.33		
					PV052	Subsidy	128.00	21.33	106.67		
		268.00	44.67	223.33			396.00	66.00	330.00		
			Differences								
			Gross	VAT	NETT						
			-128.00	-21.33	-106.67						
			Loss								
Meet Sheet HARFORD BRIDGE 29-31/03/2019											
			VAT Registered YES			Camping Numbers			Adults 43 Children 2 Youth Nights 43		
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett		
RV063	Site Fee's	451.00	75.17	375.83	PV056	Site Fee's	574.00	95.67	478.33		
						Expenses		0.00	0.00		
RV061	Charity	33.00					574.00	95.67	478.33		
		451.00	75.17	375.83							
			Differences								
			Gross	VAT	NETT						
			-123.00	-20.50	-102.50						
			Loss								
Meet Sheet PENMARLAM PARK 5-7/04/2019											
			VAT Registered YES			Camping Numbers			Adults 30 Children 1 Youth Nights 31		
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett		
RV065	Site Fee's	319.00	53.17	265.83	PV060	Site Fee's	319.00	53.17	265.83		
					PV060	Subsidy	87.00	14.50	72.50		
		319.00	53.17	265.83			406.00	67.67	338.33		
			Differences								
			Gross	VAT	NETT						
			-87.00	-14.50	-72.50						
			Surplus								

TAMAR DA MEETS 2019

Meet Sheet		HENDRA		12-14/04/2019		<table border="1"> <tr> <td colspan="2">Camping Numbers</td> <td>Adults</td> <td>28</td> </tr> <tr> <td></td> <td></td> <td>Children</td> <td>10</td> </tr> <tr> <td></td> <td></td> <td>Youth</td> <td>2</td> </tr> <tr> <td></td> <td></td> <td>Nights</td> <td>30</td> </tr> </table>			Camping Numbers		Adults	28			Children	10			Youth	2			Nights	30		
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		Children	10																							
		Youth	2																							
		Nights	30																							
VAT Registered		YES																								
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett																	
RV075	Site Fee's	245.00	40.83	204.17	PV070	Site Fee's	245.00	40.83	204.17																	
						Expenses		0.00	0.00																	
		245.00	40.83	204.17			245.00	40.83	204.17																	
		Differences																								
		Gross	VAT	NETT																						
Even		0.00	0.00	0.00																						
Meet Sheet		BROADLEIGH FARM (EASTER)		18-22/04/2019		<table border="1"> <tr> <td colspan="2">Camping Numbers</td> <td>Adults</td> <td>53</td> </tr> <tr> <td></td> <td></td> <td>Children</td> <td>12</td> </tr> <tr> <td></td> <td></td> <td>Youth</td> <td>2</td> </tr> <tr> <td></td> <td></td> <td>Nights</td> <td>102</td> </tr> </table>			Camping Numbers		Adults	53			Children	12			Youth	2			Nights	102		
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		Children	12																							
		Youth	2																							
		Nights	102																							
VAT Registered		YES																								
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett																	
RV083	Site Fee's	1,184.00	197.33	986.67	PV080	Site Fee's	1,176.00	196.00	980.00																	
					PV048	Expenses Raffle Prizes for Fundraising	28.51	4.75	23.76																	
RV081	Charity	69.70			PV072	Disco Hire	200.00																			
RV085	Fundraising	80.50			PV074	Hall Hire + Deposit Paid £30.00	90.00																			
					PV076	CCJ Easter prizes	10.00																			
					PV078	CCJ Easter Eggs etc	32.35																			
					PV082	Expenses	32.46																			
		1,184.00	197.33	986.67			1,569.32	200.75	1,003.76																	
		Differences																								
		Gross	VAT	NETT																						
Surplus		-385.32	-3.42	-17.09																						
CANCELLED NO STEWARDS		Meet Sheet		MOUNT EDGE CUMBE		26-28/04/2019		<table border="1"> <tr> <td colspan="2">Camping Numbers</td> <td>Adults</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Children</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Youth</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Nights</td> <td></td> </tr> </table>			Camping Numbers		Adults				Children				Youth				Nights	
Camping Numbers		Adults																								
		Children																								
		Youth																								
		Nights																								
VAT Registered		NO																								
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett																	
	Site Fee's			0.00		Site Fee's		0.00	0.00																	
						Expenses		0.00	0.00																	
		0.00		0.00			0.00	0.00	0.00																	
		Differences																								
		Gross	VAT	NETT																						
Loss		0.00	0.00	0.00																						
Meet Sheet		WOODA BUDE (Bithday Meet)		3-6/05/2019		<table border="1"> <tr> <td colspan="2">Camping Numbers</td> <td>Adults</td> <td>107</td> </tr> <tr> <td></td> <td></td> <td>Children</td> <td>17</td> </tr> <tr> <td></td> <td></td> <td>Youth</td> <td>17</td> </tr> <tr> <td></td> <td></td> <td>Nights</td> <td>159</td> </tr> </table>			Camping Numbers		Adults	107			Children	17			Youth	17			Nights	159		
Camping Numbers		Adults	107																							
		Children	17																							
		Youth	17																							
		Nights	159																							
VAT Registered		YES																								
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett																	
RV101	Site Fee's	2,226.00	371.00	1,855.00	PV094	Site Fee's	2,226.00	371.00	1,855.00																	
					PV094	Site Fee's	556.50	26.50	530.00																	
RV103	Site Fee's	556.50	26.50	530.00	PV092	Barn Hire	250.00	41.67	208.33																	
RV095	Charity Funds	45.00			PV088	Disco Hire	200.00																			
RV099	Raffle Fundraisin	131.50			PV090	Entertainment Silver Bullett Hire	170.00																			
RV103	Extra Adults	12.00			PV096	Catering Supplies	5.67																			
					PV098	Raffle Fundraising Expenses	56.00																			
		2,971.00	397.50	2,385.00			3,464.17	439.17	2,593.33																	
		Differences																								
		Gross	VAT	NETT																						
Loss		-493.17	-41.67	-208.33																						
Meet Sheet		NEWNHAM		10-12/05/2019		<table border="1"> <tr> <td colspan="2">Camping Numbers</td> <td>Adults</td> <td>23</td> </tr> <tr> <td></td> <td></td> <td>Children</td> <td>1</td> </tr> <tr> <td></td> <td></td> <td>Youth</td> <td>1</td> </tr> <tr> <td></td> <td></td> <td>Nights</td> <td>22</td> </tr> </table>			Camping Numbers		Adults	23			Children	1			Youth	1			Nights	22		
Camping Numbers		Adults	23																							
		Children	1																							
		Youth	1																							
		Nights	22																							
VAT Registered		YES																								
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett																	
RV115	Site Fee's	170.00	28.33	141.67	PV104	Site Fee's	170.00	28.33	141.67																	
RV115	Extra Adult	4.00						0.00	0.00																	
RV113	Unused PV102	5.95			PV102	Afternoon Tea	25.00																			
		179.95	28.33	141.67			195.00	28.33	141.67																	
		Differences																								
		Gross	VAT	NETT																						
Surplus		-15.05	0.00	0.00																						

TAMAR DA MEETS 2019

Meet Sheet STOVER FARM 30/08-1/09/2019											
		VAT Registered		YES		Camping Numbers			Adults Children Youth Nights		
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett		
RV219	Site Fee's	202.50	33.75	168.75	PV190	Site Fee's	202.50	33.75	168.75		
					PV190	Subsidy	40.50		40.50		
		202.50	33.75	168.75			243.00	33.75	209.25		
						Differences					
			Gross	VAT	NETT						
	Even		-40.50	0.00	-40.50						
Meet Sheet COFTON PARK FARM 13-15/09/2019											
		VAT Registered		YES		Camping Numbers			Adults Children Youth Nights		
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett		
RV253	Deposits	150.00	25.00	125.00	PV208	Site Fee's	593.00	98.83	494.17		
RV253	Site Fee's	611.00	101.83	509.17	PV208	Subsidy	376.00	62.67	313.33		
RV255	Charity	58.00					969.00	98.83	494.17		
		761.00	126.83	634.17							
						Differences					
			Gross	VAT	NETT						
	Loss		-208.00	28.00	140.00						
Meet Sheet PENNYMOOR 27-29/09/2019											
		VAT Registered		YES		Camping Numbers			Adults 2 Children 2 Youth Nights 2		
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett		
	Site Fee's	0.00	0.00	0.00		Site Fee's	0.00	0.00	0.00		
						Expenses		0.00	0.00		
		0.00	0.00	0.00			0.00	0.00	0.00		
						Differences					
			Gross	VAT	NETT						
	Surplus		0.00	0.00	0.00						
Meet Sheet LYDFORD 4-6/10/2019											
		VAT Registered		YES		Camping Numbers			Adults 21 Children 1 Youth Nights 22		
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett		
RV257	Site Fee's	200.00	33.33	166.67	PV212	Site Fee's	200.00	33.33	166.67		
					PV212	Subsidy	40.00	6.67	33.33		
		200.00	33.33	166.67			240.00	40.00	200.00		
						Differences					
			Gross	VAT	NETT						
	Even		-40.00	-6.67	-33.33						
Meet Sheet HIGHWELL FARM (DA FOL) 11-13/10/2019											
		VAT Registered		YES		Camping Numbers			Adults 19 Children 1 Youth Nights 18		
No RV	Income	Gross	VAT	Nett	No PV	Expenses	Gross	Vat	Nett		
RV265	Site Fee's	160.00	26.67	133.33	PV228	Site Fee's	160.00	26.67	133.33		
RV267	Extra Adult	4.00			PV228	Subsidy	16.00	2.67	13.33		
		164.00	26.67	133.33	PV230	Expenses (Soup/Cake/Prizes)	25.00				
							201.00	29.33	146.67		
						Differences					
			Gross	VAT	NETT						
	Even		-37.00	-2.67	-13.33						

SUBSIDIES 2019

W/E Meet	Dates	Amount of Subsidy per Night	Amount of Subsidy Used	Payment Voucher No.
TENCREEK AGM	01-03/03/2019	BOOKLETS/HALL HIRE/MILK	£90.00	PV032
WHITSAND BAY	08-10/03/2019	CASH	£75.00	PV044
PORTH BEACH	15-17/03/2019	CASH	£0.00	PV
DORNAFIELD	22-29/03/2019	CASH	£128.00	PV052
HARFORD BRIDGE	29-31/03/2019	CASH	£123.00	PV056
PENMARLEM	05-07/04/2019	CASH	£87.00	PV060
HENDRA	12-14/04/2019	CASH	£0.00	PV
BROADLEIGH ENTERTAINMENT	18-22/04/2019	CASH	£0.00 £290.00	PV PV72/74
MOUNT EDGE CUMBE	26-28/04/2019	CASH	CANCELLED NO STEWARDS	PV
WOODA BIRTHDAY MEET	03-05/05/2019	CASH ENTERTAINMENT	£0.00 £625.67	PV PV88/90/92/96
NEWNHAM	10-12/05/2019	CASH AFTERNOON TEA	£0.00 £19.05	PV PV102
PARKERS FARM	17-19/05/2019	CASH	£68.00	PV118
DEER PARK	07-09/06/2019	VAT	£2.67	PV148
TREVARRIAN	16-16/06/2019	CASH	£135.00	PV146
PARKYN PLACE	21-23/06/2019	VAT	£42.00	PV154
TRELAY	28-30/06/2019		£60.00	PV166
APPLEDORE	05-07/07/2019	CASH	£0.00	PV
STOVER FARM	30/08-01-09/2019	VAT	£40.50	PV190
COFTON	13-17/09/2019	CASH	£376.00	PV208
PENNYMOOR	27-29/09/2019		£0.00	PV
LYDFORD	26-28/10/2019	CASH	£40.00	PV212
HIGHERWELL FARM	11-13/10/2019	CASH Soup/cake & Prizes	£16.00 £25.00	PV228
WATERGATE BAY HALLOWEEN	25-27/10/2019	CASH Prizes & Refreshments Entertainer	£66.30 £48.81 £150.00	PV240 PV214/232/242/244 PV238
NEWNHAM BONFIRE MEET	01-03/11/2019	CASH Guy Prize Fuel Pasties & Cider	£49.00 £5.00 £142.85	PV252 PV254 PV250
SUBSIDIES EXPENSES TOTAL FOR 2019			£1398.47 £1306.38	

CCY FUNDRAISER				Meet Sheet	St Minver Spring	24/05-2/06/2019
					VAT registered	NO
Income	Cost	VAT	Nett	Interclub no VAT applied		
Pitch Fee's	£ 2,070.00	£ 345.00	£ 1,725.00			
Temp Membership						
Additional Adults	£ 8.00	£ 1.33	£ 6.67			
Fund Raising	£ 628.72					
	£ 2,706.72	£ 346.33	£ 1,731.67			
Surplus				Gross	VAT	NETT
				£ 1,326.72	£ 346.33	£ 351.67

				PV number	Expenses	Gross	Vat	Nett
				PV122	Fee's	£ 1,380.00		£ 1,380.00
					Temp Membership			
					Expenses			
						£ 1,380.00		£ 1,380.00
					VAT to be claimed back	£ -		

LITTLE WNNICK				Meet Sheet	VAT registered	6-28/07/2019
					VAT registered	YES
Income	Cost	VAT	Nett	Interclub no VAT applied		
Deposits	£ 410.00	£ 68.33	£ 478.33			
Pitch Fee's	£ 7,769.00	£ 1,294.83	£ 6,474.17			
Pitch Fees	£ 680.00	£ 113.33	£ 566.67			
Temp Membership	£ 3.50					
Additional Adults	£ 20.00	£ 3.33	£ 16.67			
Charity Funds*	£ 52.00					
	£ 8,934.50	£ 1,479.83	£ 7,535.83			
Surplus				Gross	VAT	Nett
				£ 1,110.00	£ 185.00	£ 1,061.67

				PV number	Expenses	Gross	Vat	Nett
				PV174	Fee's	£ 7,769.00	£ 1,294.83	£ 6,474.17
				PV226	Temp Membership	£ 3.50		
					Expenses			
					Charity*	£ 52.00		
						£ 7,824.50	£ 1,294.83	£ 6,474.17
					VAT to be claimed back	£ 1,294.83		

SY MINVER SUMMER				Meet Sheet	VAT registered	29/07-26/08/2019
					VAT registered	NO
Income	Cost	VAT	Nett	Interclub no VAT applied		
Pitch Fee's	£ 4,570.00	£ 761.67	£ 3,808.33			
Temp Membership	£ 24.50					
Additional Adults	£ 52.00	£ 8.67	£ 43.33			
Charity Donation	£ 10.00					
Regalia Sold	£ 12.00					
	£ 4,668.50	£ 770.33	£ 3,851.67			
Surplus				Cost	VAT	Nett
				£ 1,898.82	£ 770.33	£ 1,106.49

				PV number	Expenses	Gross	Vat	Nett
				PV186	Fee's	£ 2,742.00		£ 2,742.00
				PV226	Temp Membership	£ 24.50		
				PV184	Expenses	£ 3.18		£ 3.18
						£ 2,769.68		£ 2,745.18
					VAT to be claimed back	£ -		

LITTLE BODIEVE				Meet Sheet	VAT registered	29/07-26/08/2019
					VAT registered	YES
Income	Cost	VAT	Nett	Interclub no VAT applied		
Deposits	£ 820.00	£ 136.67	£ 956.67			
Pitch Fee's	£ 17,681.00	£ 2,946.83	£ 14,734.17			
Temp Membership	£ 28.00					
Additional Adults	£ 92.00	£ 15.33	£ 76.67			
Regalia	£ 17.50					
Donations to DA	£ 421.00					
	£ 19,059.50	£ 3,098.83	£ 15,767.50			
Surplus				Gross	VAT	Nett
				£ 1,957.50	£ 253.17	£ 1,539.17

				PV number	Expenses	Gross	Vat	Nett
				PV176	Fee's	£ 17,074.00	£ 2,845.67	£ 14,228.33
				PV226	Temp Membership	£ 28.00		
					Expenses			
						£ 17,102.00	£ 2,845.67	£ 14,228.33
					VAT to be claimed back	£ 2,845.67		

PORTH BEACH				Meet Sheet	VAT registered	31/08-14/09/2019
					VAT registered	YES
Income	Cost	VAT	Nett	Interclub no VAT applied		
Deposits	£ 2,282.00	£ 380.33	£ 2,662.33			
Pitch Fee's	£ 11,570.00	£ 1,928.33	£ 9,641.67			
Temp Membership	£ 21.00					
Additional Adults	£ 46.00	£ 7.67	£ 38.33			
Charity	£ 127.00					
	£ 14,046.00	£ 2,316.33	£ 12,342.33			
Surplus				Gross	VAT	Nett
				£ 3,756.00	£ 604.83	£ 3,784.83

				PV number	Expenses	Gross	Vat	Nett
				PV204	Fee's	£ 10,269.00	£ 1,711.50	£ 8,557.50
				PV226	Temp Membership	£ 21.00		
					Expenses			
						£ 10,290.00	£ 1,711.50	£ 8,557.50
					VAT to be claimed back	£ 1,711.50		

BROADLEIGH FARM				Meet Sheet	VAT registered	31/08-22/09/2019
					VAT registered	YES
Income	Cost	VAT	Nett	Interclub no VAT applied		
Deposits	£ 110.00	£ 18.33	£ 91.67			
Pitch Fee's	£ 4,378.00	£ 729.67	£ 3,648.33			
Temp Membership						
Additional Adults	£ 8.00					
Charity	£ 4,488.00	£ 748.00	£ 3,740.00			
Surplus				Cost	VAT	Nett
				£ 1,100.00	£ 183.33	£ 916.67

				PV number	Expenses	Gross	Vat	Nett
				PV206	Fee's	£ 3,388.00	£ 564.67	£ 2,823.33
					Temp Membership			
					Expenses			
						£ 3,388.00	£ 564.67	£ 2,823.33
					VAT to be claimed back	£ 564.67		

HENDRA				Meet Sheet	VAT registered	18-25/10/2019
					VAT registered	YES
Income	Cost	VAT	Nett	Interclub no VAT applied		
Pitch Fee's	£ 902.00	£ 150.33	£ 751.67			
Temp Membership						
Additional Adults	£ -	£ -	£ -			
Charity	£ 902.00	£ 150.33	£ 751.67			
	£ 32.75					
Surplus				Cost	VAT	Nett
				£ 157.75	£ 34.17	£ 170.83

				PV number	Expenses	Gross	Vat	Nett
				PV246	Fee's	£ 697.00	£ 116.17	£ 580.83
				PV248	Temp Membership	£ 47.25		
					Swimming Passes	£ 744.25	£ 116.17	£ 580.83
					VAT to be claimed back	£ 116.17		

Total VAT to be claimed back £ 6,532.83
 Temp Membership to Head Office £ 77.00

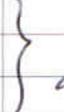
Total Gross Income £ 11,306.79
 Total VAT Expenditure £ 2,377.17
 Total Nett Income £ 8,865.49

Holiday Site's Offices Expenses				
PV Number	Expenses	Gross	Vat	Nett
		£ -		£ -
Totals		£ -	£ -	£ -

TAMAR DA EQUIPMENT 2019

EQUIPMENT	HELD BY	SIGNATURE	
Chairman's gavel/base	Linda Hall	L. Hall	
Chairman's regalia box	Linda Hall		
Pennon Best	Linda Hall		
1 dark blue pennon	Linda Hall		
Christmas post box	Linda Hall		
Henderson challenge trophy	Linda Hall		
3 FOL trophies	Linda Hall		
SWR volley ball trophy	Linda Hall		
Guide dog photo & 2 DRG certificates	Linda Hall		
Beetle Cards Etc	Linda Hall		
Chairmans Caravan Sign	Linda Hall		
SWR Large Pennon	Linda Hall		
Pennons Emblem Book	Linda Hall		
Club centenary folder	Store		J. Shanks
Tamar DA 21st Birthday book	Store		
Pick a pocket apron	Store		
DA photo	Store		
1 Pop Up gazebo	Store		
1 Ladder Golf	Store		
CCY pennon & poles	Store		
2 electric water urns	Store		
3 boxes for urns	Store		
1 gas boiler	Store		
3 gas bottles & regulators	Store		
2 generators	Store		
2 turbo heaters	Store		
2 boxes for turbo heaters	Store		
1 fire extinguisher	Store		
1 plastic petrol can	Store		
1 trailer	Store		
1 trailer wheel clamp	Store		
3 steward bags	Store		
100 numbered pegs	Store		
3 first aid boxes	Store		
3 THS steward bags	Store		
3 DA pennons & poles	Store		
2 Tamar DA banners	Store		
3 blackboards	Store		
10 panel marquee	Store		
13 panel marquee	Store		
5 fluorescent lights	Store		

TAMAR DA EQUIPMENT 2019

EQUIPMENT	HELD BY	SIGNATURE
1 RCD Plug for Generator	Store	
Toilet tent	Store	
Porta Potti CCY	Store	
Plastic ducks	Store	
1 Jenga set	Store	
1 set wooden horses	Store	
Assorted bunting	Store	
3 buckets	Store	
4 traffic cones	Store	
1 volley ball set	Store	
1 gas hob/cooker	Store	
1 barbeque	Store	
4 Sail Flags	Store	
4 New Steward Signs	Store	
2 Welcome to Tamar DA Banners	Store	
Single pole carrying pennon & frame	Store	
1 Youth Sail Flag	Lee Williams/Lesley Lupton	
1 CCY Compass	Lee Williams/Lesley Lupton	
1 netball post and netball	Lee Williams/Lesley Lupton	
1 laptop	Julie Weeks	
1 laptop	Jon Hall	
1 laptop	Linda Hall	
1 Santa Costume	Julie Weeks	
6 Mobile Phones for Stewards	Linda Hall	
1 Portable PA (Mic Media & B/Tooth)	Mike Weeks	
2 Tamar DA Pennons (New)	Colin Burdett/Linda Hall	
1 Electronic bingo machine	Colin Burdett	

TAMAR DA REGALIA STOCK SHEET 2019

ITEM	STOCK	NEW STOCK	SOLD	BALANCE	SELLING PRICE
Tamar DA plaque	2				£1.50
T shirt plaque	10				£1.50
Tamar DA pennon	18		2		£3.50
CCY pennon	24 + 8				£3.00
THS pennon cow	12		3		£3.50
Past Chairman medals	1				xxx
THS steward pennons	25				xxx
CCJ pennon					xxx

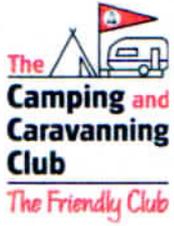
SignedDate A. Hall

AuditorDate [Signature]

15/1/20

AuditorDate [Signature]

15/1/20



Bank Reconciliation

Enter Date

13th December 2019

Bank Statement Date:

5th December 2019

Enter Ending Balance from your latest Bank Statement:

Current Account
£14,707.89

Add Cheques or cash to bank after statement date:

Total Deposits in Transit

Current Account
£720.00

Subtotal

£15,427.89

Total Outstanding Cheques

Current Account
£2,308.00

Computed Book Balance

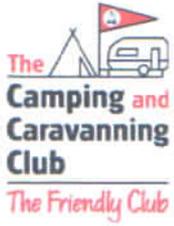
£13,119.89

Balance per Your Books / VAT Summary

£13,119.89

Difference (Should be zero)

£0.00



Bank Reconciliation

Enter Date

5th January 2020

Bank Statement Date:

3rd January 2020

Enter Ending Balance from your latest Bank Statement:

Current Account
£13,119.89

Add Cheques or cash to bank after statement date:

Total Deposits in Transit

Current Account
£0.00

Subtotal

£13,119.89

Total Outstanding Cheques

Current Account
£0.00

Computed Book Balance

£13,119.89

Balance per Your Books / VAT Summary

£13,119.89

Difference (Should be zero)

£0.00

Balance Sheet - Q1

Region / DA / Section: 5426 Tamar DA

Balances as at: 10th April 2019

Current Assets

Cash in Hand	£1,183.39
Bank Account Balance	£12,237.14
HQ Account Balance	<u>£10,234.75</u>
	£23,655.28

Current Liabilities

VAT Liability B/F previous year	£2,491.62	
Output VAT (Receipts)	Plus	£734.83
Input VAT (Payments)	Less	<u>£458.27</u>
		<u>£2,768.18</u>
		£20,887.10

Total of balances B/F from previous Year	£23,911.43
Surplus (Income less expenditure less balance B/F)	-£256.15
Less Liabilities	<u>£2,768.18</u>
	£20,887.10

Receipts & Payments Summary- Q1

Region/DA/Section, Code
As Of

5426 Tamar DA

Receipts

Payments

Y/E Balance B/F	23911.43		
Contra	420.00	Contra	420.00
Inter Club	149.00	Inter Club	0.00
Club Special Events	0.00	Club Special Events	0.00
WEEKEND MEETS	1546.67	DA	1648.09
THS	995.00	CCY	0.00
CCY	0.00	CCJ	0.00
CCJ	0.00	WEEKEND MEETS	1989.16
CCY VATABLE	0.00	THS	0.00
DA	1132.50	RAFFLE	23.92
RAFFLE	81.00	CHATTER	281.50
REGALIA	0.00	EQUIPMENT	130.00
CATERING	0.00	REGALIA	0.00
CHARITY	564.13	SOCIAL	200.00
SOCIAL	0.00	GARAGE	151.34
GAS	0.00	CHARITY	1113.00
CHATTER	536.00		0.00
HEAD QUARTERS INTEREST	0.00		0.00
	0.00		0.00
		Receipts Refund	0.00
		Payment of Previous Year VAT Liability	0.00
Output VAT	734.83	Input VAT	458.27
		Balance C/F	23655.28
Excludes Contra	<u>£29,650.56</u>	Excludes Contra	<u>£29,650.56</u>
Receipts for Year			5739.13
Payments for Year			5995.28
Surplus/Loss			<u>-256.15</u>

Accounts prepared by: Juie Weeks

Position: Treasurer

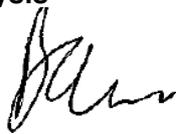
Date: _____

VAT Summary - Cumulative & Total Monies Analysis

Region/DA/Section, Code 5426 Tamar DA

Quarter Ending Q1 31st March 2019

VAT Summary - Cumulative			
Total VAT Outputs from Receipts Sheet	734.83	=	A
Total VAT on Refunds from Payments Sheet	0.00	=	B
Total VAT Outputs	734.83	=	A minus B (VAT Outputs)
Total VAT Recoverable from Payments Sheet	458.27	=	C (VAT Inputs)
Net VAT to be paid to Customs & Excise, or reclaimed.	276.56	=	VAT Outputs less VAT inputs

Total Monies Analysis																			
VAT return processed by:			16/05/19																
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">CASH</th> <th style="width: 25%;">BANK</th> <th style="width: 25%;">HQ DEPOSIT</th> <th style="width: 25%;">TOTAL</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">4393.49</td> <td style="text-align: right;">15442.32</td> <td style="text-align: right;">10234.75</td> <td style="text-align: right;">30070.56</td> </tr> <tr> <td style="text-align: right;">3210.10</td> <td style="text-align: right;">3205.18</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">6415.28</td> </tr> <tr> <td style="text-align: right;">1183.39</td> <td style="text-align: right;">12237.14</td> <td style="text-align: right;">10234.75</td> <td style="text-align: right;">23655.28</td> </tr> </tbody> </table>	CASH	BANK	HQ DEPOSIT	TOTAL	4393.49	15442.32	10234.75	30070.56	3210.10	3205.18	0.00	6415.28	1183.39	12237.14	10234.75	23655.28		
CASH	BANK	HQ DEPOSIT	TOTAL																
4393.49	15442.32	10234.75	30070.56																
3210.10	3205.18	0.00	6415.28																
1183.39	12237.14	10234.75	23655.28																
Total Income to Date																			
Total Expenditure to Date																			
Year to Date																			

Balance Sheet - Q2

Region / DA / Section: 5426 Tamar DA

Cumulative Totals as at: 17th July 2019

Current Assets

Cash in Hand	£457.91
Bank Account Balance	£10,459.60
HQ Account Balance	<u>£10,243.13</u>
	£21,160.64

Current Liabilities

VAT Liability B/F previous year	£0.00
Output VAT (Receipts)	Plus £2,253.06
Input VAT (Payments)	Less <u>£1,566.60</u>
	<u>£686.46</u>
	£20,474.18

Total of balances B/F from previous Year	£23,911.43
Surplus (Income less expenditure less balance B/F)	-£2,750.79
Less Liabilities	<u>£686.46</u>
	£20,474.18

Receipts & Payments Summary- Q2

Region/DA/Section, Code
As Of

5426 Tamar DA

Receipts

Payments

Y/E Balance B/F	23911.43		
Contra	1690.00	Contra	1690.00
Inter Club	3574.00	Inter Club	3574.00
Club Special Events	0.00	Club Special Events	0.00
WEEKEND MEETS	6350.42	DA	2598.67
THS	3543.33	CCY	375.67
CCY	980.39	CCJ	42.35
CCJ	110.00	WEEKEND MEETS	7397.64
CCY VATABLE	0.00	THS	1731.67
DA	1137.46	RAFFLE	79.92
RAFFLE	293.00	CHATTER	382.42
REGALIA	234.10	EQUIPMENT	130.00
CATERING	0.00	REGALIA	234.10
CHARITY	885.53	SOCIAL	645.00
SOCIAL	0.00	GARAGE	320.42
GAS	0.00	CHARITY	1113.00
CHATTER	571.00		0.00
HEAD QUARTERS INTEREST	0.00		0.00
	0.00		0.00
		Receipts Refund	0.00
		Payment of Previous Year VAT Liability	2491.62
Output VAT	2253.06	Input VAT	1566.60
		Balance C/F	21160.64
Excludes Contra	<u>£43,843.72</u>	Excludes Contra	<u>£43,843.72</u>
Receipts for Year		19932.29	
Payments for Year		<u>22683.08</u>	
Surplus/Loss		<u>-2,750.79</u>	

Accounts prepared by: Julie Weeks

Position: Treasurer

Date: 10th July 2019

VAT Summary - Cumulative & Total Monies Analysis

Region/DA/Section, Code 5426 Tamar DA

Quarter Ending Q2 30th June 2019

VAT Summary - Cumulative			
Total VAT Outputs from Receipts Sheet	2253.06	=	A
Total VAT on Refunds from Payments Sheet	0.00	=	B
Total VAT Outputs	2253.06	=	A minus B (VAT Outputs)
Total VAT Recoverable from Payments Sheet	1566.60	=	C (VAT Inputs)
Net VAT to be paid to Customs & Excise, or reclaimed.	686.46	=	VAT Outputs less VAT inputs

Total Monies Analysis				
VAT return processed by:				24/07/2019
	CASH	BANK	HQ DEPOSIT	TOTAL
Total Income to Date	14332.65	18466.32	12734.75	45533.72
Total Expenditure to Date	13874.74	8006.72	2491.62	24373.08
Year to Date	457.91	10459.60	10243.13	21160.64

Balance Sheet - Q3

Region / DA / Section: 5426 Tamar DA

Cumulative Totals as at: 14th October 2019

Current Assets

Cash in Hand	£2,530.49
Bank Account Balance	£13,716.61
HQ Account Balance	<u>£12,943.13</u>
	£29,190.23

Current Liabilities

VAT Liability B/F previous year	£0.00
Output VAT (Receipts)	Plus £10,932.90
Input VAT (Payments)	Less £8,643.88
	<u>£2,289.02</u>
	£26,901.22

Total of balances B/F from previous Year	£23,911.43
Surplus (Income less expenditure less balance B/F)	£5,278.80
Less Liabilities	<u>£2,289.02</u>
	£26,901.22

Receipts & Payments Summary- Q3

Region/DA/Section, Code
As Of

5426 Tamar DA

Receipts

Payments

Y/E Balance B/F	23911.43		
Contra	3990.00	Contra	3990.00
Inter Club	6274.00	Inter Club	6274.00
Club Special Events	0.00	Club Special Events	0.00
WEEKEND MEETS	7456.67	DA	3235.62
THS	44205.00	CCY	761.28
CCY	1002.13	CCJ	42.35
CCJ	110.00	WEEKEND MEETS	8793.39
CCY VATABLE	0.00	THS	36294.88
DA	1137.46	RAFFLE	121.32
RAFFLE	293.00	CHATTER	510.29
REGALIA	258.68	EQUIPMENT	130.00
CATERING	0.00	REGALIA	234.10
CHARITY	1197.53	SOCIAL	645.00
SOCIAL	1606.67	GARAGE	489.50
GAS	0.00	CHARITY	1113.00
CHATTER	585.00		0.00
HEAD QUARTERS INTEREST	0.00		0.00
	0.00		0.00
		Receipts Refund	0.00
		Payment of Previous Year VAT Liability	2491.62
Output VAT	10932.90	Input VAT	8643.88
		Balance C/F	29190.23
Excludes Contra	<u>£98,970.46</u>	Excludes Contra	<u>£98,970.46</u>
Receipts for Year		75059.03	
Payments for Year		<u>69780.23</u>	
Surplus/Loss		<u>5,278.80</u>	

Accounts prepared by: Julie Weeks

Position: Treasurer

Date: 18th October 2019

VAT Summary - Cumulative & Total Monies Analysis

Region/DA/Section, Code 5426 Tamar DA

Quarter Ending Q3 30th September 2019

VAT Summary - Cumulative			
Total VAT Outputs from Receipts Sheet	10932.90	=	A
Total VAT on Refunds from Payments Sheet	0.00	=	B
Total VAT Outputs	10932.90	=	A minus B (VAT Outputs)
Total VAT Recoverable from Payments Sheet	8643.88	=	C (VAT Inputs)
Net VAT to be paid to Customs & Excise, or reclaimed.	2289.02	=	VAT Outputs less VAT inputs

Total Monies Analysis				
VAT return processed by:				30/10/19
	CASH	BANK	HQ DEPOSIT	TOTAL
Total Income to Date	62519.89	25005.82	15434.75	102960.46
Total Expenditure to Date	59989.40	11289.21	2491.62	73770.23
Year to Date	2530.49	13716.61	12943.13	29190.23

Balance Sheet - Q4

Region / DA / Section: 5426 Tamar DA

Cumulative Totals as at: 11th December 2019

Current Assets

Cash in Hand	£203.86
Bank Account Balance	£13,119.89
HQ Account Balance	<u>£13,166.42</u>
	£26,490.17

Current Liabilities

VAT Liability B/F previous year	£0.00
Output VAT (Receipts)	Plus £11,291.84
Input VAT (Payments)	Less <u>£9,012.32</u>
	<u>£2,279.52</u>
	£24,210.65

Total of balances B/F from previous Year	£23,911.43
Surplus (Income less expenditure less balance B/F)	£2,578.74
Less Liabilities	<u>£2,279.52</u>
	£24,210.65

Receipts & Payments Summary- Q4

Region/DA/Section, Code
As Of

5426 Tamar DA

Receipts

Y/E Balance B/F	23911.43
Contra	5690.00
Inter Club	6497.29
Club Special Events	0.00
WEEKEND MEETS	8165.00
THS	44996.04
CCY	1002.13
CCJ	200.00
CCY VATABLE	0.00
DA	1346.13
RAFFLE	518.00
REGALIA	258.68
CATERING	0.00
CHARITY	1345.78
SOCIAL	1693.33
GAS	0.00
CHATTER	585.00
HEAD QUARTERS INTEREST	0.00
	0.00

Output VAT **11291.84**

Excludes Contra **£101,810.65**

Receipts for Year
Payments for Year
Surplus/Loss

Payments

Contra	5690.00
Inter Club	6374.00
Club Special Events	0.00
DA	5782.93
CCY	921.28
CCJ	335.63
WEEKEND MEETS	9789.48
THS	36951.28
RAFFLE	163.41
CHATTER	554.21
EQUIPMENT	130.00
REGALIA	234.10
SOCIAL	865.00
GARAGE	602.22
CHARITY	1113.00
	0.00
	0.00
	0.00

Receipts Refund **0.00**
 Payment of Previous Year VAT Liability **2491.62**
 Input VAT **9012.32**
 Balance C/F **26490.17**

Excludes Contra **£101,810.65**

77899.22

75320.48

2,578.74

Accounts prepared by: Julie Weeks

Position: Treasurer

Date: 31st December 2019

VAT Summary - Cumulative & Total Monies Analysis

Region/DA/Section, Code 5426 Tamar DA
 Quarter Ending Q4 31st December 2019

VAT Summary - Cumulative			
Total VAT Outputs from Receipts Sheet	11291.84	=	A
Total VAT on Refunds from Payments Sheet	0.00	=	B
Total VAT Outputs	11291.84	=	A minus B (VAT Outputs)
Total VAT Recoverable from Payments Sheet	9012.32	=	C (VAT Inputs)
Net VAT to be paid to Customs & Excise, or reclaimed.	2279.52	=	VAT Outputs less VAT inputs

Total Monies Analysis				
VAT return processed by: <i>B Roddie</i>				30/01/19
	CASH	BANK	HQ DEPOSIT	TOTAL
Total Income to Date	65012.79	26829.82	15658.04	107500.65
Total Expenditure to Date	64808.93	13709.93	2491.62	81010.48
Year to Date	203.86	13119.89	13166.42	26490.17

Tamar DA
Mrs Julie Weeks
1 Trevol Road
Torpoint
Cornwall
0
PL11 2NH

STATEMENT
DEPOSIT ACCOUNT

Your Account Number is: 5426 -2400-00

<u>DATE</u>	<u>ITEM</u>	<u>PAYMENTS</u>	<u>RECEIPTS</u>	<u>BALANCE</u>
01-Jan-19	Balance Brought Forward			8160.94
	Interest Brought Forward			0.00
17-May-19	Cash deposit		2500.00	10660.94
31-May-19	2018 VAT liability	-2491.62		8169.32
11-Sep-19	Cash deposit		2700.00	10869.32
		-2491.62	5200.00	10869.32

	Interest Earned From			
	01-Jan-19 to 31-Dec-19		181.81	
31-Dec-19	Balance Carried Forward			10869.32
31-Dec-19	Interest Carried Forward Region			181.81
	Balance Owing To You			<u>11051.13</u>

Your statement was compiled by
If you have any queries please contact
by email:

The Unit VAT Audit Team 7-Jan-2020
The Unit VAT Audit Team at HQ on
treasurer.inbox@campingandcaravanningclub.co.uk

Item 9A: Appointed Officer to SWR Council

I have held this position for two years now and have found the meetings very interesting. I have taken your questions to region and got answers, but unfortunately, maybe not the answers the members were after. It led to me doing the PRO stand at the National which I enjoyed immensely. I really felt I had helped so many. I would like to continue as Rep to Region but will see.

Chris Williams

Item 9B: Pro Report

Last year I with the help of my family, Colin and Shirley Ames and Jon Hall, ran a very successful PRO stand in Plymouth on Lord Mayors Day. We spoke to many members of the public, some were members and were not aware of social camping, and others who were not members took away forms and info with a view of joining. Many were from Plymouth, but a lot were holiday makers, so we were able to promote our THS's.

I am in the process of acquiring a pitch for this year's Lord Mayors day so if anyone would like to join us please come see me.

Also, this year I ran a stand at the National Feast of Lanterns. Region wanted to promote Social Camping, so I volunteered. It was a roaring success with me and a few helpers informing members on social camping. The majority I spoke to didn't even know what D.A they were in and had no idea about D.A weekends, THS's or the out & about. It was a pity that I didn't have more help as I do believe many slipped through the net as I was talking to others. With this mind if you should meet any members possibly at a THS or weekend meet don't assume they know all about the Social side etc spread the word.

I have even signed up members at THS's you cannot approach them but if they enquire as to what the pennon is for etc you can then inform them of the benefits of D.A camping. As I did and they even made it to the national.

Chris Williams

Item 9C: Youth Leaders Report

2019 has been another fantastic year for our youth section. Starting off the year with another brilliant week at St. Minver. We are always so impressed with how hard the youngsters work throughout the week. This year the National Youth Rally was held in Cardington, Bedford. As usual the Tamar Youth were superbly behaved and did themselves proud! All of them gave their best across all the sports and our Netball team stormed the country to win the title! The team really are a formidable force and we can't wait to defend the title!!

We have had a lot of youngsters join the CCY for the 2020 season, so we foresee the group really starting to grow again which is brilliant. This year we also had a Christmas get together at Laser Tag.... The buzz from all the kids afterwards was so lovely to hear. With the addition of our assistants Kieran and Rhys Bradley who we couldn't run these events without we are excited for the year ahead. Thank you for all the support you give us and the youth. This year we will start with the fundraiser in St. Minver - Expect lots of new entertainment and fun, I know our assistants have lots of new ideas so we will be planning for the next couple of Months.

July will see the National Youth Rally and we are also organising a further trip away.

I would like to thank all the committee and Tamar members for their support which allows us to take the Youth on the trips away. I'd also like to thank their parents who ferry the youth around from place to place so they can join in. Lastly a big thank you to all TAMAR CCY!! Let's make 2020 the best year yet!!!

Hope to see you all at St. Minver

Lesley & Lee

Item 9D: Sites Officer Report

I would like to thank my predecessor Colin Ames for organising last year's meets which all seemed to work out very well and I hope that this year's meets that I have organised will be just as good.

All weekend meets for next year are now booked and booking forms returned. I have a list of the meets and stewards are starting to fill up and will hopefully fill at this AGM. If everyone could look at the list and fill in the blank dates that would be great.

River Dart meet and the Birthday meet are both booked meets and starting to fill up. The booking forms are on the web site. All other weekend meets are just turn up on the day.

I have booked some new sites and gone back to some old ones and I hope that there is somewhere for everyone.

I have put a post on Facebook with all the contact phone numbers for booking THSs and meets and hopefully bookings will now start to happen.

I cannot find a suitable site for a new year meet and it would seem that more people are joining the BCC meet at Trevarrian. I live in hope that one day we will have our own and if anyone has an idea of a good site, please let me know.

I hope we all have a good camping season and that I see you out at one of our meets

Mike Weeks

Sites Officer

Item 9E: Temporary Holiday Sites Officers Report

2019 was good year for our Temporary Holiday Sites

- **Porth** was fully booked again and is always a popular meet, we have additional days for 2020 and hopefully increasing again in 2021.
- **Little Bodieve** had a very successful year at times struggling for pitches.
- **Little Winnick** was well attended again with all electric pitches booked leaving non-electric for last minute arrivals.
- **St Minver** had a good meet, although they suffered horrendous gales at times.
- **Broadleigh** was busy with a steady turnaround of campers.
- **Hendra**, was a new THS for this year, held over the October half term which was very successful so we will continue running it in 2020.

In 2020 we have 2 new Temporary Holiday Sites

- **Wooda**, which is a new area for a THS. (20 June – 4 July)
- **Newnham**, which is being run especially for the Mayflower 400 celebrations. (12– 20 September)

As usual we struggled for stewards for some sites, if we don't get members to steward we will have to try enlisting members from other DAs or we will have to cancel meets which will impact on what we can spend on entertainment in the future

Stewarding is a way to meet new people from all over the country, you can make it yours by holding special evenings to all get together or just have quite evenings to relax. For retired people with no work commitments it's a good time to get away, it is also free camping and you are only expected to steward every other day so plenty of free time for yourselves.

This year the committee has agreed to give all stewards a voucher for £10 to be used at a Tamar DA weekend meet as a thank you for stewarding at a THS.

Anyone who can spare a week or two please have a chat with any of the committee and put your name down to steward, we need two sets of stewards for each THS.

If on your travels you see a site that could make a good THS and you would be happy to steward it please give the details to any member of the committee, this is how we came to book Hendra.

Let's hope for another good year.

Linda Hall

Item 9F: Charity Officer Report

This year was my last year as charity officer, so I wanted to go out with a bang. Having chosen a charity which was close to my heart, my aim was to raise as much money as we could so that more disabled people and their families can share the experience of holidaying together where no one is left out.

I would personally like to thank everyone who helped and donated this year as we have raised an amazing amount. You have all dug deep and been very generous.

As you all know our charity this year was The Calvert Trust, who are a unique charity that provide adventure holidays for disabled people and their families where everyone is inclusive in the activities with their specially adapted residential centre. They work with families and have the belief that just because a person has a disability it doesn't mean they can't experience fun activities.

Although I unfortunately haven't been out in the field as much as I would of like, we still had a lot of fun this year with all the fund raising.

For our charity weekend this year we decided to set sail on a camping cruise, where campers got to enjoy all the fun of the sea without getting wet or sea sickness. On arrival we had tea and cakes, then we had ships activities including rescuing man overboard, shuffleboard, among the games. In the evening we had a cruise ship race and a build the ship game and no cruise would be complete without supper with the captain. It was lovely to see everyone dressed to impress for this.

The weather was with us and almost second perfect as the rain came just as our farewell coffee morning ended. Everyone had a lot of fun raising lots towards our total.

Even in the off season we continued to do fund raising, we were selling hand painted slates, books and Christmas tree decorations.

The last thing to do is the charity night. We decided on a different theme this year, so we went with 'Olde English'. We have a lot planned for this evening including a 'feast' fit for a king. As in previous years we have themed games and hopefully this event will be well attended, and we will have a lot of fun and raise lots towards our final total. We hope to send everyone away with full hearts and empty wallets.

All for a good cause of course.

Thank you all once again for your generosity and we hope that you will continue to give your support next year to whoever takes on the job.

Tina Williams

Charity Officer

Item 9G: Countryside Care Officer

This was my second year as Countryside care officer and fortunately this year I was more successful in organising not one, but two Litter Picks. The first was at Plym Bridge woods, unfortunately it was arranged at short notice and there where high winds forecast, so we could only do the meadow and not the woods. Not a big turnout understandable but Our Regional PRO Pauline joined us from Gloucester way and our Chairman Linda and Phil along with my family had a lovely hour or so walking through the meadow. Not much litter to pick but the sun was shining so not a bad day after all.

Our second litter pick was at Wembury beach, another National Trust property. This one was well supported, but unfortunately, we had more pickers than Litter. Once again, the sun shone down on us, so a nice day out was had by all, finished off by some of us having lunch in the Odd Wheel.

If I should once again get the post of I countryside care officer, I shall attempt to find more litter for our pickers this year.

Chris Williams